



Board of Education Meeting Agenda

Date: Monday, May 11, 2026

TBCC Board Meeting AHS Building Boardroom Hybrid 5:00pm –7:00pm

Executive Session 4:00-5:00pm

Pursuant to O.R.S. § 192.660 (2)(i) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, May 11, 2026 at 4:00pm in person.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order • Acknowledge Guests -----	Chair Bell
2.	Consent Agenda -----	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of April 13, 2026, Meeting Minutes	
3.	Invitation for Public Comment -----	Chair Bell
	<i>Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.</i>	
4.	New Business and/or focused policy discussions	
	a. Campus Grand Opening Update	Exec Dir B. Lawrence
	b. Budget Committee Meeting Update	President Jarrell
	c. Board Schedule for Academic Year 2026-2027(Second Reading)	(ACTION)President Jarrell
	d. President’s 2024-2025 Evaluation and 2025-2026 Contract.....	(ACTION) Chair Bell
5.	Information-Only Items (Board members may request any item be placed on the discussion agenda)	
	a. Service Area Review – Community/Continuing Education and Non-Credit Workforce Program	Coordinator Critelli
	b. ASTBCC Report	ASTBCC President
	c. Financial Report	Interim CFO Soules
	d. Construction Update	Exec Dir J. Lawrence
	e. President’s Report	President Jarrell
6.	Board Member Discussion Items -----	Chair Bell
7.	Adjournment -----	(Action) Chair Bell

Per Oregon HB 2560 and HB 2459, all TBCC Board meetings are open for remote public participation via Zoom and are recorded for the purpose of transcribing minutes.

Executive Session

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION..... (Action) Chair Bell
MOVE TO THE EXECUTIVE SESSION OF THE MEETING.

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Call to Order

RECOMMENDATION

CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

BACKGROUND INFORMATION.....Chair Bell

Approval of the Consent Agenda

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION----- (Action) Chair Bell
MOTION TO APPROVE THE CONSENT AGENDA FOR THE MAY MEETING.

Items for approval:

- a. Approval of Agenda for the May meeting
- b. Approval of April 13, 2026 Meeting Minutes

Board of Education Meeting Agenda

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..... | (ACTION)President Jarrell |
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Contract..... | (ACTION) Chair Bell |
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| | a. Service Area Review – Community/Continuing Education and Non-Credit Workforce
Program | Coordinator Critelli |
| | b. ASTBCC Report | ASTBCC President |
| | c. Financial Report | Interim CFO Soules |
| | d. Construction Update | Exec Dir J. Lawrence |
| | e. President's Report | President Jarrell |
| 6. | Board Member Discussion Items ----- | Chair Bell |
| 7. | Adjournment ----- | (Action) Chair Bell |



Board of Education - Apr 13, 2026, Minutes

5:00PM-7:00PM

Tillamook Bay Community College – AHS Building Room 205

- Meeting began at 5:00pm

Board Attendance: Romy Carver, Mary Faith Bell, Marilyn Roosinck, Betsy McMahon, Pat Ryan, Suzanne Weber

Absent Board Members: Mary Jones

TBCC Staff Attendance: President Jarrell, VP Hanson, Interim VP Weissenfluh, Interim CFO Soules, Directo McCarley, Exec Dir Neu, Exec Dir J. Lawrence, Exec Dir B. Lawrence, JoAnn Critelli, Gary Bond, Exec Asst Lorie Lund

1. Call to Order | Acknowledge Guests

Chair Bell

The Tillamook Bay Community College Board of Education meeting began with introductions of new attendees Marcella Heath and Daniel Reid. The board allowed the move of the All-Oregon Academic Scholar agenda item to the top of the new business agenda.

2. Consent Agenda

Chair Bell (Action)

2.1 Approval of Agenda

2.2 Approval of March 9, 2026, Meeting Minutes

Motion to approve Consent Agenda

Moved by: Suzanne Weber; seconded by: Romy Carver

Yes: Mary Faith Bell, Suzanne Weber, Marilyn Roosinck, Pat Ryan, and Romy Carver

Carried 5-0

3. Invitation for Public Comment

Chair Bell

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4. New Business

4.1 Discussion of Tuitions and Fees for 2026/2027- Second Reading ACTION - President Jarrell

There have been no changes since the first reading of Tuition and Fees 2026-2027. President Jarrell went into greater detail for the board in order to provide context for the reasoning of adding the Tuition and Fees increase. He also shared the TBCC history for Tuition and Fees increases. VP Hanson shared more in-depth data for the historical increases and how that has affected Tuition & Fees.

VP Weissenfluh also gave further information in relation to historical cost and expenses. He also shared with the board that we provide books for students either by OER or physical books. This is a benefit for students that is an expense savings.

Motion to approve Tuition & Fees for 2026/2027 Academic Year

Moved by: Marilyn Roossinck; **seconded by:** Pat Ryan

Yes: Mary Faith Bell, Suzanne Weber, Marilyn Roossinck, Pat Ryan, and Romy Carver

Carried 5-0

4.2 Board Schedule for Academic Year 2026-2027 First Reading - President Jarrell

President Jarrell introduced the Board Meeting Schedule for 2026-2027 to the board. There were no comments or questions. This item will be brought back to the board in May for approval.

4.3 Preliminary 2026-2027 Budget - President Jarrell

President Jarrell & CFO Soules shared the Preliminary Budget with the board. CFO Soules and President Jarrell presented the preliminary draft budget, highlighting revenue sources including property taxes, tuition, and interest, as well as key expenses such as personnel costs, including a 3% COLA and elevated PERS rates. The budget includes \$125,000 contingency and \$300,000 allocated for strategic investments.

President Jarrell and CFO Soules answered all board questions.

4.4 Rural Guided Pathways Updated - VP Hanson

VP Hanson updated the board on what work was done at the last Rural Guided Pathways conference. VP Hanson also shared a PowerPoint in the meeting and walked the board through it her Powerpoint. The discussion highlighted challenges in Tillamook County's job market, noting that while students may need to leave the area initially to gain experience, the college remains committed to preparing them for living wage careers. The team reviewed their work on curriculum audits and dual credit programs, including a new \$80,000 grant from Tillamook Education Consortium to support expanded dual credit options for high school students.

4.5 All Oregon Academic Scholar - VP Hanson

VP Hanson introduced students Marcella Heath and Daniel Reid. VP Hanson summarized Marcella's educational journey; Marcella provided no additional comments. Daniel shared his educational journey, answered board questions, and noted he is a working Career to Career student.

5.

5.1 **ASTBCC Report - ASTBCC President**

ASTBCC President was unable to attend but sent her report to the board and Chair Bell read the report into the record. The report shared the fundraising and community bonding opportunities.

5.2 **Foundation Scholarship Opportunity - Executive Director B. Lawrence**

Executive Director B. Lawrence presented information about the Foundation Scholarship Reviewer opportunity, explaining the process, timeline, and requirements. She noted that reviewers would need to complete their reviews by early May and emphasized the impact of these scholarships on students.

She answered all the board questions and advised members to reach out to her or Lorie to participate.

5.3 **Financial Report - Interim CFO Soules**

CFO Soules walked the board through the financial report that was included in the board packet. CFO Soules provided a financial update, reporting that the organization was two-thirds through its fiscal year with most revenues received, and noted that cost reductions and RIFs would be implemented in the coming period.

CFO Soules answered all the board questions.

5.4 **Construction Report - Executive Director J. Lawrence**

The AHS building has successfully moved the Allied Health Program and started classes on March 30th. The plaza work is nearly complete, with landscaping finishing this week, and a solar pavilion has been installed to help offset energy use. The building also features new artwork donated by Janet Stahl in honor of her late husband John, who was a former art instructor at TBCC. The CIT building is in its final stages with electrical, plumbing, and landscaping work being completed this week, and new state-of-the-art equipment including CNC machining equipment and automation tools have been secured through grants. The team is also working on obtaining a building permit for a new storage facility to house facilities equipment currently stored at the port.

He answered all the board questions.

5.5 **President's Report - President Jarrell**

President Jarrell's report was included in the packet. He walked the board through the his report taking time to share with the board events of particular consequence and planned activities. President Jarrell answered all the board's questions.

6. **Board Member Discussion Items**

Chair Bell

Marilyn Roosinck shared that she thought the foundation and board wanted a mutual meeting. Also, she wanted to invite the new board members to the June Foundation Board Meeting.

Mary Faith is interested in reviewing scholarships.

7. **Adjournment**

Chair Bell

Adjourn Meeting 6:58pm

Motion to adjourn the meeting.

Moved by: Marilyn Roossinck; **seconded by:** Pat Ryan

Yes: Mary Faith Bell, Betsy McMahon, Romy Carver, Marilyn Roossinck, Pat Ryan, Suzanne Weber

Carried 5-0

Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT THE BEGINNING OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR WILL CALL ON PEOPLE WHO INDICATE THEY WANT TO PROVIDE PUBLIC COMMENT. THEY WILL HAVE UP TO 3 MINUTES TO SPEAK. IF A SPEAKER HAS FURTHER COMMENTS, THEY CAN PROVIDE THOSE IN WRITING AND THE COMMENTS WILL BE SHARED WITH ALL BOARD MEMBERS.

BACKGROUND INFORMATION.....Chair Bell

NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

RECOMMENDATION

BACKGROUND INFORMATION----- Chair Bell

Campus Grand Opening Ceremony Update

RECOMMENDATION
INFORMATION

BACKGROUND INFORMATION ----- Executive Director B Lawrence

Executive Director Lawrence will give an update on the Campus Grand Opening Ceremony.

Campus Grand Opening

Open Campus and Ribbon Cutting Ceremony for the
Community Center, the Administration & Health Sciences
Building, and the Center for Industrial Technologies

Saturday, April 18

4301 Third St.

1:00 - 4:00 PM



TIGA
COMMUNITY
COMUNIDAD











TBCC



TILLAMOOK BAY

COMMUNITY COLLEGE

ENGINEERING

TILLAMOOK BAY
FOUNDATION
FY 24-25
Over \$1.2 million Raised by donors!
in TBC's Student Scholarships



Board Meeting Schedule for 2026-2027

RECOMMENDATION

SECOND READING- ACTION

BACKGROUND INFORMATION President Jarrell

The Board normally meets on the second Monday of the month (at 5 pm) except where the second Monday falls on a Holiday. Then the Board meets on the following Monday. There are **NO Board meetings in the months of July or August, except in Special Election years. 2026 is not a Special Election year.**This is a first reading for these dates for the following academic year of 2026-2027

DATE	YEAR	TIME	NOTE
July 13	2026		No Board Meeting
August 10	2026	-	No Board Meeting
September 14	2026	5:00 PM	
October 12	2026	12:00 PM-4:45PM	Board Retreat
October 12	2026	5:00 PM	Board Meeting
November 9	2026	5:00 PM	
December 14	2026	5:00 PM	
January 11	2027	5:00 PM	
February 8	2027	5:00 PM	
March 8	2027	5:00 PM	
April 12	2027	5:00 PM	
May 10	2027	5:00 PM	
June 14	2027	5:00 PM	

Budget Committee Meeting Update

RECOMMENDATION
INFORMATION

BACKGROUND INFORMATION ----- President Jarrell

President Jarrell will provide an update from the April 28 Budget Committee review of the 2026-2027 Proposed Budget.

President's 2025-2026 Evaluation and 2026-2027 Contract

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION Chair Bell

At the executive session prior to this board meeting, the Board members reviewed 2025-2026 evaluation results for the President among themselves, then shared with the President. They then discussed the President's contract language changes for 2026-2027 and salary for 2026-2027.

The Board is now asked to approve the President's Contract for 2026-2027.

Information Only Items

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION----- Chair Bell

Service Area Review Community/Continuing Education And Non-credit Workforce

RECOMMENDATION

Information Only

BACKGROUND INFORMATIONCOORDINATOR CRITELLI

Corordinator Critelli will share her program.

ASTBCC Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATIONASTBCC PRESIDENT

The ASTBCC President will update the Board on recent activities of ASTBCC.

Agenda Item 5
Tillamook Bay Community College
Unaudited Summary Financial Information
General Fund
Fiscal Year-to-Date, Ended March 2026
75.00% of fiscal year completed

3/31/2026

	FY 2024-2025			FY 2025-2026		
	Annual Budget	3/31/2025	% of Budget	Annual Budget	3/31/2026	% of Budget
Resources						
Beginning Fund Balance	\$1,200,000	\$1,973,739	164.48%	\$1,650,000	\$2,143,698	129.92%
State	\$4,251,541	\$3,473,509	81.70%	\$4,650,000	\$3,667,626	78.87%
Property Taxes	\$1,679,205	\$1,534,688	91.39%	\$1,625,000	\$1,593,356	98.05%
Local Contracts	\$40,640	\$0	0.00%	\$0	\$0	0.00%
Tuition	\$976,000	\$1,116,125	114.36%	\$1,115,000	\$1,262,374	113.22%
Fees	\$156,520	\$340,864	217.78%	\$300,000	\$398,068	132.69%
Other Course Fees	\$0	\$120,829	0.00%	\$120,000	\$139,415	116.18%
Interest	\$360,000	\$124,950	34.71%	\$120,000	\$99,911	83.26%
Other (sales of goods, rental, Misc.)	\$50,700	\$30,312	59.79%	\$2,500	\$4,955	198.20%
Transfers	\$509,664	\$77,990	15.30%	\$499,532	\$75,263	15.07%
Total resources	\$9,224,270	\$8,793,006	95%	\$10,082,032	\$9,384,666	93.08%
Expenditures						
Instruction	\$2,481,180	\$1,529,572	61.65%	\$2,839,643	\$1,756,199	61.85%
Instructional Support	\$957,227	\$553,819	57.86%	\$1,051,115	\$661,314	62.92%
Student Services	\$892,427	\$595,128	66.69%	\$1,099,928	\$716,868	65.17%
College Support	\$2,636,905	\$1,699,326	64.44%	\$2,655,961	\$1,663,326	62.63%
Plant Operation	\$843,874	\$577,545	68.44%	\$1,007,444	\$626,143	62.15%
Transfers	\$329,991	\$318,095	96.40%	\$365,000	\$77,465	21.22%
Contingency	\$383,939	\$0	0.00%	\$262,941	\$0	0.00%
Total expenditures	\$8,525,543	\$5,273,485	61.86%	\$9,282,032	\$5,501,315	59.27%
Ending fund balance	\$698,727	\$3,519,521		\$800,000	\$3,883,351	

Construction Update

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION..... EXECUTIVE DIRECTOR JASON LAWRENCE

OUR EXECUTIVE DIRECTOR, JASON LAWRENCE, WILL PROVIDE AN UPDATE ON THE CONSTRUCTION PROJECT UPDATE.

President's Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATIONPresident Jarrell

Updates

- **Enrollment**
 - Enrollment is up approximately 10% for the year, which reflects very strong performance for TBCC.
 - This growth reflects the hard work of faculty, student services, marketing, program staff, and employees across the college.
 - It also demonstrates continued community confidence in TBCC and reinforces the importance of ongoing work around pathways, high school partnerships, transfer, career-connected programs, and student support.
- **Rural Guided Pathways**
 - Work continues through TBCC's participation in the Rural Guided Pathways project.
 - Following Institute 3, TBCC continues to focus on the "path forward," with particular attention to strengthening high school partnerships and creating clearer pathways from high school to college, certificates, degrees, transfer, and living-wage careers.
 - This work connects directly to TBCC's efforts around dual credit, early college opportunities, College and Career Foundations, transfer pathways, and career-connected education.
- **Transfer Council – April 16**
 - TBCC continues to participate in statewide transfer conversations through the Transfer Council.
 - HECC and Oregon's public colleges and universities continue implementation of Common Course Numbering, which focuses on aligning highly transferred lower-division courses so students can receive credit more consistently when transferring among Oregon public institutions.
 - HECC is also continuing work related to lower-division general education transfer, including Core Transfer Maps and broader discussion regarding a more common lower-division general education framework to support smoother transfer among Oregon public colleges and universities. HECC describes the "Common Core" as groups of courses totaling at least 30 credits that transfer as a block to Oregon public universities and count toward core bachelor's degree requirements.
 - This statewide work is important for TBCC students because it helps reduce confusion, improve credit transfer, and create clearer pathways from community college to Oregon's public universities.
- **All Oregon Academic Team Luncheon – April 17**
 - TBCC participated in the annual recognition of outstanding community college students from across Oregon. We honored three TBCC students.
 - This event continues to be a meaningful opportunity to celebrate academic excellence, student perseverance, and the role community colleges play in changing lives.
- **Grand Campus Opening and Plaza Dedication – April 18**
 - TBCC hosted the Grand Campus Opening and Jon Carnahan Plaza Dedication.
 - The event was extremely well attended (250-300 people) and reflected the strength of TBCC's connection to students, employees, partners, and the broader community.

- The opening highlighted the Administration and Health Sciences, Center for Industrial Technology, and the new campus plaza that helps physically and symbolically tie the campus together.
- This was a major milestone in TBCC's development as a multi-building campus and a celebration of many years of planning, partnership, and community support.
- **Campus Transition and Operations**
 - With the opening of the Administration and Health Sciences Bldg, Center for Industrial Technology, and Jon Carnahan Plaza, TBCC has entered a new phase as a campus.
 - This is an exciting milestone, but it also requires continued attention to communication, technology, facilities, safety, scheduling, and cross-campus coordination.
 - Current work with Trupp HR, Tesseract Consulting, College Council, and internal leadership and governance structures is part of preparing TBCC to operate effectively in this next chapter.
- **Trupp HR Onboarding and Implementation**
 - TBCC continues the onboarding and implementation process with Trupp HR.
 - This work is focused on creating consistent, professional, and reliable HR support for employees and supervisors.
 - Implementation continues to include clarification of processes, roles, communication channels, and the relationship between Trupp HR and internal college leadership.
- **IT Audit and Infrastructure Review – Tesseract Consulting**
 - Eric Ellis (Tesseract Consulting) worked with TBCC employees from approximately April 13–24 as part of the ongoing IT infrastructure assessment and transition planning.
 - This work is part of TBCC's broader effort to modernize IT structure, strengthen cybersecurity, improve systems reliability, and ensure technology support aligns with the needs of a growing multi-building campus.
 - Findings and next steps will continue to inform TBCC's IT transition plan.
- **Grilled Cheese Bar / Big Cheese Grill – April 24**
 - The college hosted the Grilled Cheese Bar/Big Cheese Grill event on April 24.
 - Events like this continue to provide important opportunities for connection, morale, and community-building across campus.
- **Budget Committee Meeting – April 28**
 - The Budget Committee met on April 28 and approved the proposed 2026–2027 budget!
 - This budget represents an important step forward for TBCC. After several years of budgets that included structural deficits and relied on reserves to balance, the proposed 2026–2027 budget was developed to live within our means.
 - This required difficult work, including holding vacant positions open, restructuring, reduction in force actions, careful review of Materials and Services requests, and continued attention to long-term sustainability.
 - While pressures remain at the local, state, and federal levels, this budget reflects responsible stewardship and a strong commitment to protecting TBCC's mission.
- **College Council – April 29**
 - College Council met on April 29 and discussed membership and charter updates.
 - This work is part of the broader effort to strengthen participatory governance, clarify roles, and ensure the college has effective structures for communication, consultation, and decision-making.

May Observances

- **Asian American, Native Hawaiian, and Pacific Islander Heritage Month**
 - May is recognized nationally as Asian American, Native Hawaiian, and Pacific Islander Heritage Month, honoring the history, culture, and contributions of Asian Americans, Native Hawaiians, and Pacific Islanders.

- **Jewish American Heritage Month**
 - May is also recognized as Jewish American Heritage Month, honoring the contributions of Jewish Americans to the history, culture, and civic life of the United States.
- **Mental Health Awareness Month**
 - Mental Health Awareness Month is observed each May to increase awareness of mental health and wellness and reduce stigma related to mental health challenges.
- **National Military Appreciation Month**
 - May is National Military Appreciation Month, a time to recognize and honor members of the military, veterans, and their families.
- **Memorial Day – May 25**
 - TBCC will be closed on Monday, May 25, in observance of Memorial Day.

Upcoming Dates

- **OPC Meeting** – May 14
- **OCCA Board Meeting** – May 15
 - Both meetings will be held at Columbia Gorge Community College.
- **Memorial Day – Campus Closed** – May 25
- **Visit from Senator Merkley’s Representatives** – May 27
- **Next TBCC Board Meeting** – June 8
- **Nursing Pinning Ceremony** – June 9
- **Graduation** – June 12
- **Employee Recognition BBQ** – June 18

Kudos

- **Entire TBCC Campus Community – Grand Campus Opening and Plaza Dedication**
 - Kudos to the entire campus for helping make the Open Campus and Ribbon Cutting one of the best TBCC events ever!
 - The event reflected the dedication, teamwork, hospitality, and pride of our employees.
 - Despite a challenging year, TBCC came together and showed our students, our community, and one another who we are and what we are building together.

Board Member Discussion Items

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION.....Chair Bell

Adjournment

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION..... (Action) Chair Bell

MOTION TO ADJOURN THE MEETING