



Board of Education Meeting Agenda

Date: Monday, February 9, 2026

TBCC Board Meeting Rooms 214/215 Hybrid 5:00pm –7:00pm

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order • Acknowledge Guests -----	Chair Bell
2.	Consent Agenda -----	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of January 12, 2026, Meeting Minutes	
3.	Invitation for Public Comment -----	Chair Bell
	<i>Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.</i>	
4.	New Business and/or focused policy discussions	
	a. FY 2026-2027 Fiscal/Budget Scenarios,	President Jarrell
	b. Budget Committee Membership	(ACTION) President Jarrell
	c. BP 3300 Public Records (First Reading)	President Jarrell
5.	Information-Only Items (Board members may request any item be placed on the discussion agenda)	
	a. ASTBCC Report	ASTBCC President
	b. Construction Update	Exec Dir J. Lawrence
	c. Financial Report	Interim CFO Soules
	d. President's Report	President Jarrell
6.	Board Member Discussion Items -----	Chair Bell
7.	Adjournment -----	(Action) Chair Bell

Per Oregon HB 2560 and HB 2459, all TBCC Board meetings are open for remote public participation via Zoom and are recorded for the purpose of transcribing minutes.

Call to Order

RECOMMENDATION

CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

BACKGROUND INFORMATION.....Chair Bell

Approval of the Consent Agenda

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION -----(Action) Chair Bell
MOTION TO APPROVE THE CONSENT AGENDA FOR THE FEBRUARY MEETING.

Items for approval:

- a. Approval of Agenda for the February meeting
- b. Approval of January 12, 2026 Meeting Minutes

Approval of the Agenda

RECOMMENDATION

MOTION TO APPROVE THE AGENDA FOR THE FEBRUARY MEETING

Board of Education Meeting Agenda

Date: Monday, February 9, 2026

TBCC Board Meeting Rooms 214/215 Hybrid 5:00pm –7:00pm

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order • Acknowledge Guests -----	Chair Bell
2.	Consent Agenda -----	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of January 12, 2026, Meeting Minutes	
3.	Invitation for Public Comment -----	Chair Bell
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	a. FY 2026-2026 Fiscal/Budget Scenarios	President Jarrell
	b. Budget Committee Membership	(ACTION) President Jarell
	c. BP 3300 Public Records (First Reading)	President Jarrell
5.	Information-Only Items (Board members may request any item be placed on the discussion agenda)	
	a. ASTBCC Report	ASTBCC President
	b. Construction Update	Exec Dir J. Lawrence
	c. Financial Report	Interim CFO Soules
	d. President’s Report	President Jarrell
6.	Board Member Discussion Items -----	Chair Bell
7.	Adjournment -----	(Action) Chair Bell

January 12, 2026, Board of Education Meeting Minutes

Monday, January 12, 2026, at 5:00 PM
Tillamook Bay Community College - Rooms 214/215

Members in Attendance: Pat Ryan, Mary Faith Bell, Mary Jones, Betsy McMahon, Romy Carver, arriving late: Suzanne Weber

Members not in Attendance: Marilyn Roossinck

TBCC Staff in Attendance: President Jarrell, VP Weissenfluh, VP Hanson, Exec Director J. Lawrence, Exec Director B. Lawrence, Director McCarley, Director McKeegan, HR Manager Pokliuha, Interim CFO Soules, Director Telesmanich, Gary Bond, Angel Cavanaugh, Director McCarley
Guests: ASTBCC President Simone Ferguson, Anna Longfield

1. Call to Order | Acknowledge Guests
Chair Bell Called the meeting to order at 5:03PM
2. Consent Agenda
Chair Bell (Action)
 - 2.1 Approval of Agenda
 - 2.2 Approval of December 8, 2025, Meeting Minutes

Motion to approve Consent Agenda

Moved by: Mary Jones
Seconded by: Pat Ryan

Yes Mary Faith Bell, Mary Jones, Betsy McMahon, Pat Ryan, and Romy Carver

Carried 5-0

3. Invitation to Public Comment
Chair Bell
Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing, and the comments will be shared with all board members.

VP Hanson introduced student, Anna Longfield who came to share with the board her educational journey and how the scholarship programs have helped her so much. She discussed her current study she is doing and her hopes for the future. She thanked the board for their support for students. She answered all the questions the board had for her.

4. New Business

4.1 **Board Recognition Month**

President Jarrell shared out his Board Recognition Month proclamation. It was shared in the packet and ready for the meeting.

4.2 **Audit Report**

The audit report was available at the board meeting. Interim CFO Soules shared with the board that there were no findings and no recommendations. There were no questions.

Motion to accept Audit Report

Moved by: Betsy McMahon

Seconded by: Romy Carver

Yes

Mary Faith Bell, Mary Jones, Betsy McMahon, Pat Ryan, and Romy Carver

Carried 5-0

5. Information Only Items

5.1 **Program Review: Advising and Engagement - Director McKeehan**

Director McKeehan presented a program review highlighting advising strengths and weaknesses, including gaps in serving special populations and limited evening/weekend hours. She discussed successful initiatives like priority registration groups and the College Connect program, which helped 13 out of 15 high school students enroll in fall term. The team is working on expanding advising hours and exploring future improvements such as career services and degree plan editing capabilities on MyTBCC. The advisors' office space has improved but still needs more privacy, with plans to move downstairs and create a separate consultation room. In conclusion, Director McKeehan answered all the board's questions.

5.2 **ASTBCC Report - ASTBCC President**

ASTBCC President brought the ASTBCC report to the board. She updated the board on some upcoming planned events. They will have a paint night on February 12, 2026, A game night on March 19, 2026, and an event for Cinco de Mayo.

5.3 **Construction Report - Exec Director J. Lawrence**

Jason gave an update on the building projects starting with the CIT building. He shares with the board that interior work is going on. There is a projected finish date of March 2026. The goal is to hold the first cohort in Fall 2026.

For the Health Education Building that is now called the Administration and health Sciences (**AHS**) Building. Jason shared with the board that the construction is in the home stretch. The fence will be down by the end of the week, and the parking lot will be open with the permanent entrance to the college from Brookfield Ave. He shares that staff will begin moving into the building in the 1st week of February. Classes will be held in the AHS building in the Spring term. Jason concluded his report by informing the board that since the Air Museum has closed the

college will be moving the CDL program from a lot out of the museum to the vacant lot next to the PRI building on 3rd street.

5.4 **Financial Report - Interim CFO Soules**

The financial report was included in the packet and Interim CFO Soules highlighted some information in the report for the board. He shared that the best news out of the Audit was that our ending fund balance is higher than we expected. Best news out the audit is our ending fund balance is higher than we expected. CFO Soules answered all board questions at the conclusion of his report

5.5 **President's Report - President Jarrell**

The president's report was included in the board packet President Jarrell walked the board through specific information in the report including dates of note. He answered all the board questions and that concluded his report.

6. Board Member Discussion Items

Board members may request any item be placed on the discussion agenda.

Chair Bell

7. Adjournment

Chair Bell

7.1 **Adjourn Meeting**

Motion to adjourn the meeting.

Moved by: Betsy McMahon

Seconded by: Mary Jones

Yes

Mary Faith Bell, Mary Jones, Betsy McMahon,
Suzanne Weber, Pat Ryan, and Romy Carver

Carried 6-0

Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT THE BEGINNING OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR WILL CALL ON PEOPLE WHO INDICATE THEY WANT TO PROVIDE PUBLIC COMMENT. THEY WILL HAVE UP TO 3 MINUTES TO SPEAK. IF A SPEAKER HAS FURTHER COMMENTS, THEY CAN PROVIDE THOSE IN WRITING AND THE COMMENTS WILL BE SHARED WITH ALL BOARD MEMBERS.

BACKGROUND INFORMATION.....Chair Bell

NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

RECOMMENDATION

BACKGROUND INFORMATION ----- Chair Bell

FY 2026-2027 Fiscal/Budget Scenarios

RECOMMENDATION

INFORMATION

BACKGROUND INFORMATION ----- President Jarrell

President Jarrell will present FY 2026-2027 budget scenarios in light of potential mid-biennium cuts to the Community College Support Fund (CCSF).



2026-2027 BUDGET SCENARIOS AND STRUCTURAL ALIGNMENT

BOARD OF EDUCATION
FEBRUARY 9, 2026

1

TBCC BUDGET DEVELOPMENT TIMELINE

October 2025

- Present Budget Development Timeline to the Board of Education

November 2025

- New position requests solicited from TBCC Managers

December 2025


- Leadership Team reviews and prioritizes new position requests
- FY 2024/2025 Audit complete

January 2026

- FY 2026/2027 Campus-wide Budget Forum #1
- FY 2026/2027 Budget assumptions determined by Leadership Team
- College Council discussion of new position requests and FY 2026/2027 budget assumptions
- FY 2024/2025 Audit presented to the Board of Education

February 2026

- FY 2024/2025 Audit uploaded to appropriate places
- Budget Committee members confirmed by Board of Education
- FY 2026/2027 Budget Assumptions and Guidelines presented to Board



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TBCC BUDGET DEVELOPMENT TIMELINE

March 2026

- Board sets FY 2026-2027 Tuition and Fees
- FY 2026/2027 Campus-wide Budget Forum #2

April 2026

- Deadline for Business Office completion of FY 2026/2027 Proposed Budget
- First Budget Committee meeting to review FY 2026/2027 Proposed Budget

May 2026

- Preparation of "Approved" Budget


June 2026

June 8

- Budget Hearing – receive public testimony
- Board of Education Meeting – Board adopts budget, makes appropriations, levies taxes

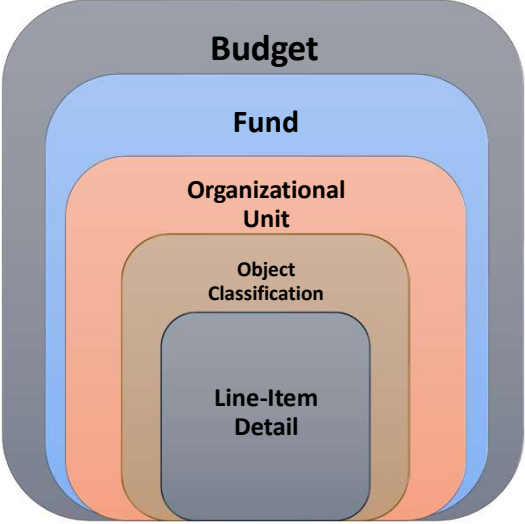
July 15, 2026

- Notice of levy and resolutions to County Assessor's Office
- Filing of Board Adopted FY 2026/2027 Budget with County Clerk


**TILLAMOOK BAY**
COMMUNITY COLLEGE

3

Budget Layers




Organizational Unit Budget

**TILLAMOOK BAY**
COMMUNITY COLLEGE

4

FUNDS

- GENERAL FUND
- SPECIAL FUND
- ENTERPRISE FUND
- DEBT SERVICE FUND
- CAPITAL PROJECT FUND
- FINANCIAL AID FUND
- AGENCY FUND

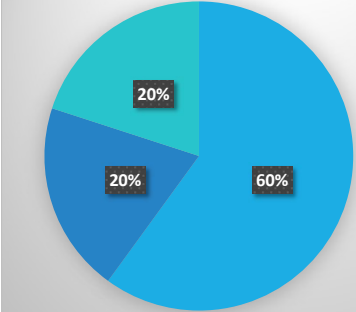


TILLAMOOK BAY
COMMUNITY COLLEGE

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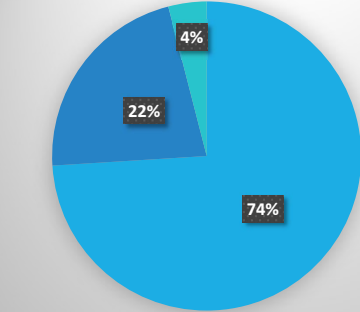
GENERAL FUND (1000) REVENUE AND EXPENSE

Revenue




Category	Percentage
CCSF	60%
Tuition and Fees	20%
Property Tax	20%

Expense



Category	Percentage
Personnel	74%
Materials and Services	22%
Transfers Out	4%




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GENERAL FUND – BASELINE (CURRENT) STATUS

➤ CCSF (anticipated) =	\$ 4,965,000
➤ Property Tax (estimate) =	\$ 1,750,000
➤ Tuition, Fees, Other (estimate) =	\$ 1,800,000
➤ Personnel Costs (estimate) =	(\$ 6,400,000)
➤ Materials & Services (estimate) =	(\$ 1,950,000)
➤ Transfers (estimate) =	(\$ 365,000)
	<hr/>
Structural Deficit	(\$ 200,000)

Baseline does not mean balanced!




7

WHAT WE MEAN BY “STRUCTURAL DEFICIT”

“An ongoing condition where recurring expenses exceed recurring revenues, even if a single year is balanced with one-time actions.”


Note: Proactive structural alignment is consistent with NWCCU expectations related to “financial sustainability and institutional integrity.”



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BUDGET DEVELOPMENT SCENARIOS

- Why the need for scenarios?
 - The college is planning responsibly for potential CCSF reductions
 - These are “planning scenarios”, not predetermined actions
- Purpose
 - Protect long-term financial stability
 - Preserve core programs and services
 - Avoid reactive mid-year cuts




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COMMUNITY COLLEGE

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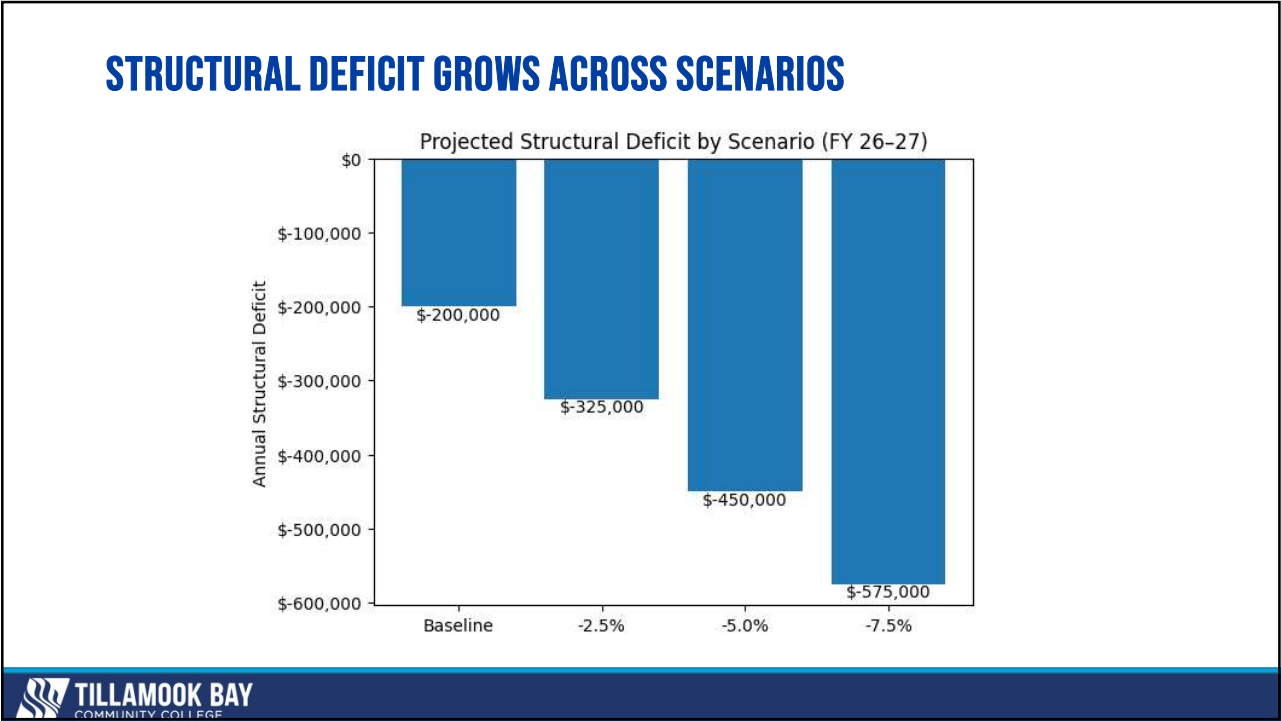
SCENARIOS

	CCSF
➤ Baseline	\$ 4,965,000
➤ 2.5% reduction	\$ 4,840,875
➤ 5.0% reduction	\$ 4,716,750
➤ 7.5% reduction	\$ 4,592,625



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STRUCTURAL LEVERS TO ADDRESS THE ONGOING DEFICIT

➤ Revenue Levers (ongoing)

- Tuition and Fees increases
- Sustainable enrollment gains
- Enterprise operations

➤ Expense Levers (ongoing)


- Phased reductions
- Organizational structure and role clarity
- Outsourcing/Shared Services
- Program sustainability review
- Workplace efficiencies
- Long-term operating cost management

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COMMUNITY COLLEGE

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NEXT STEPS

- CCSF more solid by mid-March
- Expense Lever scenarios (March Board meeting)
- Budget Development
 - Transparency and early planning
 - Preserve student access and career pathways
 - Maintain long-term institutional health
- Proposed Budget to Budget Committee - April 28
- Approved Budget to Board of Education – June 8
- Adopted Budget filed = July 15

**TILLAMOOK BAY**
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QUESTIONS / DISCUSSION

**TILLAMOOK BAY**
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FY 2026-2027 Budget Scenarios and Structural Alignment, February 9, 2026

This executive summary accompanies the FY 2026–27 Budget Scenarios and Structural Alignment presentation. It is intended to provide additional context and interpretation to support governance-level discussion and long-term fiscal stewardship.

Budget Development Context

TBCC's budget development process is multi-month, transparent, and inclusive, involving campus leadership, shared governance, budget forums, and the Board of Education. Scenario analysis occurs early in the cycle to preserve flexibility and avoid reactive decisions later in the spring.

Baseline Does Not Mean Balanced

Even under the Baseline scenario, the General Fund is projecting an ongoing structural deficit of approximately \$200,000. Baseline reflects no additional reductions beyond current assumptions, not a balanced budget. The presence of a deficit indicates a structural misalignment between recurring revenues and recurring expenses.

What Is a Structural Deficit

A structural deficit occurs when ongoing expenses exceed ongoing revenues, even if a single year can be balanced through one-time actions. Structural deficits repeat year over year if unaddressed and reduce institutional flexibility. Proactive structural alignment is consistent with accreditation expectations related to financial sustainability and institutional integrity.

Why Scenario Planning Is Necessary

The college operates in an environment characterized by CCSF volatility, stable but limited local revenue, and largely fixed operating costs. Scenario planning allows the college to understand how the magnitude of the structural gap changes under different funding conditions and to plan proportionate responses in advance.

CCSF Scenarios Considered

The college evaluated four planning scenarios: Baseline, –2.5%, –5.0%, and –7.5% CCSF reductions. As reductions deepen, the ongoing structural deficit increases in a predictable manner.

Interpreting the Structural Deficit

Projected annual structural deficits are approximately:

Baseline:	–\$200,000
–2.5%:	–\$325,000
–5.0%:	–\$450,000
–7.5%:	–\$575,000

Structural Levers

Structural deficits are resolved through repeatable solutions.

Revenue levers include sustainable enrollment gains, enterprise operations, and tuition and fee adjustments. Expense levers include phased reductions, organizational alignment, shared services, program sustainability review, workplace efficiencies, and long-term operating cost management.

One-time actions and reserves may assist with timing but do not resolve structural imbalances.

Board Role and Next Steps

The Board's role at this stage is to understand the structural position, provide strategic guidance, and ensure long-term fiscal sustainability. CCSF projections are expected to solidify by mid-March. Expense lever scenarios will be discussed with the Board in March, with budget adoption scheduled for June 8.

Budget Committee Membership

RECOMMENDATION

ACTION ITEM: REAPPOINT BUDGET COMMITTEE MEMBERS WITH EXPIRED TERM TO NEW TERM/APPOINT NEW MEMBER

BACKGROUND INFORMATION Interim CFO Soules

The budget committee is comprised of fourteen (14) members: seven (7) members of the advisory committee and seven (7) elected Board of Education members, each representing one of seven zones. It is the duty of the budget committee to analyze and approve the College's proposed operating budget and forward its recommendations to the Board for final consideration. As a part of the budget review and approval process, the budget committee holds public meeting/s at which citizens of the community are invited to give testimony on the budget before it is approved by the budget committee.

Budget Committee members have three year terms. We have one application for you to approve today.

Zone	Board Member	Community Representative	Term Expires
1	Mary Jones	Karen Matthews	06/30/27
2	Marilyn Roossinck	Richard Conti	06/30/27
3	Susan Weber	Eric Swanson	06/30/27
4	Romy Carver	Steve Vanderhoef	06/30/28
5	Betsy McMahon	Kathy Gervasi	06/30/28
6 –At large	Pat Ryan	Briar Smith	06/30/25 6/30/28
7 –At large	Mary Faith Bell	Doug Olson Marni Johnston	06/30/25 06/30/28

BP 3300 Public Records

RECOMMENDATION

FIRST READING

BACKGROUND INFORMATION ----- President Paul Jarrell

TBCC has adopted the OCCA Board Policy Library and is in the process of updating TBCC Board Policies and Administrative Rules to reflect the OCCA Policy and Administrative Rule numbering system and include language suggested by OCCA legal counsel. In addition to updating existing TBCC Board Policies and Administrative Rules, new policies are being proposed where suggested by the OCCA Policy Library and deemed appropriate.

This is a first reading of BP 3300 Public Records.

BP 3300 Public Records

References:

ORS 192.311- 192.478

The President shall establish procedures for records management, including access by the public, that comply with the requirements of the state's open meeting and public records access laws.

For cost and required timelines, please see AR 3300 Public Records.

Adopted:

Revised 5/20

AR 3300 Public Records

References:

ORS 192.311 to 192.478

Members of the public may request to inspect or copy public records. A request by a member of the public may be delivered by mail, email or in person to the Human Resources Department.

Under Oregon law, Tillamook Bay Community College must acknowledge receipt of a written request to inspect or receive copies of public records within 5 business days. Once acknowledged, Tillamook Bay Community College will complete its response to the request as soon as practicable and without unreasonable delay. "Business day" is defined as "a day other than Saturday, Sunday or a legal holiday and on which at least one paid employee of the public body that received the public records request is scheduled to and does report to work." Further, "business day" does not include any day on which the central administration offices of the Tillamook Bay Community College are closed.

Any request shall identify with reasonable specificity the records that are sought. If additional information is needed, the Human Resources Department may request it to be provided in writing.

Any request to inspect records shall be made sufficiently in advance of the date of inspection to allow staff members time to assemble the records and identify any records that may be exempt from disclosure.

- A. Requesting parties shall pay a deposit of \$25.00 (twenty-five dollars), at the time of submitting their public records request to the College. Any overpayments to the College by the requesting party will be promptly refunded after the nonexempt public records are disclosed to the requesting party.
- B. Deposit must accompany the Public Record(s) Request Form, which is attached. Mail or Email request form and mail deposit to: Tillamook Bay Community College, Human Resources, 4301 Third Street, Tillamook, OR 97141.

- C. The College requires that the requesting party make payment to the College for the balance of the reasonable costs over and above the \$25.00 deposit, prior to the release of the public records. (i.e., public records will be made available to the requesting party only upon payment in full to the College, and prior to release/disclosure of the records.) These reasonable costs shall include, but are not limited to: actual personnel costs; reproduction costs; delivery expenses; preparation and release of a condensed version of significant facts that are not otherwise exempt from disclosure (ORS 192.355(9)(b)) for public records created on or after June 20, 2007), and attorney's fees, if any, for reviewing, redacting or segregating the public records into exempt and nonexempt records. The President, CFO or Public Information Officer can waive the \$25.00 fee for information requests.
- D. Pursuant to ORS 192.324, the College shall provide the requesting party with an estimate, in writing, if the public records request is expected to exceed \$25.00. After receiving the estimate, the requesting party shall notify the College whether it wants the College to proceed with making the public records available. After providing a written estimate of the fees the requesting party must pay as a condition of receiving the records and an estimate of time required before the public records may be inspected or copies made available, the College may require written confirmation that the requesting party wants the College to proceed with making the public record available. The College may require that the fees be paid by the requesting party before the College dedicates its resources to the preparation, replication, and release of the requested nonexempt public records.
- E. Requesting party shall be charged at the rate(s) established below:
- F. If the public records request requires a nominal amount of staff time (less than 30 minutes), which includes: searching; locating; retrieving; copying; transporting; summarizing, compiling, tailoring, and preparation and release of a condensed version of significant facts that are not otherwise exempt from disclosure (ORS 192.355(9)(b)) for public records created on or after June 20, 2007); copies shall be made at no charge, unless the number of copies requested exceeds 10 pages.
- G. Records that require only a nominal time of staff time (less than 30 minutes), but the number of copies exceeds 10 pages, shall be charged for the actual cost of staff time, including fringe benefits, plus: copying/delivering charges; charges for summarizing, compiling tailoring; and preparation and release of a condensed version of significant facts that are not otherwise exempt from disclosure (ORS 192.355(9)(b)), for public records created on or after June 20, 2007); and attorney's fees, if any, for reviewing, redacting or segregating the public records into exempt and nonexempt records. Copying charges shall be at the rate of \$0.10 (ten cents) per page.

- H. Records that require more than a nominal amount of staff time (30 minutes or more), will be provided to the requesting party for the actual cost of staff time, including fringe benefits, plus: copying/delivery charges; charges for summarizing, compiling tailoring; and charges for the preparation and release of a condensed version of significant facts that are not otherwise exempt from disclosure (ORS 192.355(9)(b)), for public records created on or after June 20, 2007). Copying charges shall be at the rate of \$0.10 (ten cents) per page. Personnel costs shall be computed on the basis of quarter hours, rounded up, for time expended by College staff and/or the College's attorney(s). Attorney fees, if any, shall be limited to the cost of time spent by attorney(s) for the College in reviewing the public records, redacting material from the public records or segregating the public records into exempt and nonexempt records.
- I. The fee may be waived or reduced if the furnishing of the copies is determined by the College to be in the public's best interest as set forth in ORS 192.324(5)
- J. The College may charge for search time even if the Custodian of the record fails to locate any records in response to the request, or even if the records located are subsequently determined to be exempt from disclosure. When the amount of staff time used exceeds the amount of the \$25.00 deposit, the requesting party's deposit shall be forfeited.
- K. In most cases, the College will be able to respond to the request for public records within 21 working days. While the College shall make every attempt to respond to the request within this timeframe, requests shall not affect the operations of the College nor interfere with the regular discharge of the custodian's duties.

Records that are exempt from disclosure may not be inspected or copied by members of the public. Social security numbers must be redacted from records before they are disclosed to the public.

Approved:



4301 Third Street | Tillamook, OR 97141

Request for Public Records

Requestor Name:

Organization:

Address:

City:

State, Zip:

Phone:

Email:

Describe your request:

If you are seeking a waiver or reduction, please explain how making these records available primarily benefits the public:

Email request to Human Resources: kyliepoklikuha@tillamookbaycc.edu

Mail deposit to: Tillamook Bay Community College

Attn: Human Resources

4301 Third Street

Tillamook, OR 97141

Information Only Items

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ----- Chair Bell

ASTBCC Report

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATIONASTBCC PRESIDENT FERGUSON

The ASTBCC President Cooper will update the Board on recent activities of ASTBCC.

Construction Update

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION..... EXECUTIVE DIRECTOR JASON LAWRENCE

OUR EXECUTIVE DIRECTOR, JASON LAWRENCE, WILL PROVIDE AN UPDATE ON THE CONSTRUCTION PROJECT UPDATE.

Financial Report

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATIONInterim CFO Soules

An update on the financial statements will be provided verbally at the meeting.

Agenda Item 5

Tillamook Bay Community College

Unaudited Summary Financial Information

General Fund

Fiscal Year-to-Date, Ended December 2025

50.0% of fiscal year completed

12/31/2025

	FY 2024-2025			FY 2025-2026		
	Annual Budget	12/31/2024	% of Budget	Annual Budget	12/31/2025	% of Budget
Resources						
Beginning Fund Balance	\$1,200,000	\$1,973,739	164.48%	\$1,650,000	\$2,143,698	129.92%
State	\$4,251,541	\$2,308,856	54.31%	\$4,650,000	\$2,438,522	52.44%
Property Taxes	\$1,679,205	\$1,400,188	83.38%	\$1,625,000	\$1,479,551	91.05%
Local Contracts	\$40,640	\$0	0.00%	\$0	\$0	0.00%
Tuition	\$976,000	\$448,300	45.93%	\$1,115,000	\$533,453	47.84%
Fees	\$156,520	\$134,673	86.04%	\$300,000	\$176,729	58.91%
Other Course Fees	\$0	\$47,972	0.00%	\$120,000	\$69,515	57.93%
Interest	\$360,000	\$93,163	25.88%	\$120,000	\$63,425	52.85%
Other (sales of goods, rental, Misc.)	\$50,700	\$19,736	38.93%	\$2,500	\$8,376	335.04%
Transfers	\$509,664	\$54,740	10.74%	\$499,532	\$45,068	9.02%
Total resources	\$9,224,270	\$6,481,367	70%	\$10,082,032	\$6,958,337	69.02%
Expenditures						
Instruction	\$2,481,180	\$940,991	37.93%	\$2,839,643	\$1,041,438	36.67%
Instructional Support	\$957,227	\$352,951	36.87%	\$1,051,115	\$423,480	40.29%
Student Services	\$892,427	\$351,082	39.34%	\$1,099,928	\$429,498	39.05%
College Support	\$2,636,905	\$1,011,202	38.35%	\$2,655,961	\$912,025	34.34%
Plant Operation	\$843,874	\$398,510	47.22%	\$1,007,444	\$438,964	43.57%
Transfers	\$329,991	\$246,222	74.61%	\$365,000	\$67,965	18.62%
Contingency	\$383,939	\$0	0.00%	\$262,941	\$0	0.00%
Total expenditures	\$8,525,543	\$3,300,958	38.72%	\$9,282,032	\$3,313,370	35.70%
Ending fund balance	\$698,727	\$3,180,409		\$800,000	\$3,644,967	

President's Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATIONPresident Jarrell

- Winter term enrollment is strong
- Legislative action
 - o Short Session has begun
- State Revenue Forecast, February 4
- AHS is open!
 - o Staff moving
 - o Training
- MLK Day of Service, January 19
 - o ReStore cleaning and organization
 - o Home remodel in Bay City
- Tillamook Chamber Dinner, January 24
 - o TBCC was in the house!
 - o AAS Nursing – Program of the Year!
- Employee Pizza Night, January 27
- Rural Guided Pathways Aspen Leadership Workshop, February 6

February Observances

- National Black History Month
 - o February is Black History Month, an annual celebration of the accomplishments and contributions of Black Americans to both culture and society. The month also encourages reflection on the ongoing struggles for racial equity and the need to address systemic racism.

Upcoming Dates

- CTE Day at Capitol, Wednesday February 18
- Career to Career Scholars meeting, February 26, 1pm, SLS 214/215
- TBCC Foundation Board meeting, March 3, 12pm, SLS 214/215
- The next Regular Board meeting will be Monday, March 9, 2026, 5pm, AHS Board Room

Kudos

- Justin Kinzer
- Facilities Team
- Sheryl Neu and Denton Ngo
- Jenny Case
- Tayler Howard and Baylee Beutel
- Angel Cavanaugh
- Maiko Oloarte and Angelica Ortiz

Board Member Discussion Items

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION.....Chair Bell

Adjournment

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION..... (Action) Chair Bell

MOTION TO ADJOURN THE MEETING