



# Board of Education Meeting Agenda

**Date:** Monday, December 8, 2025

**TBCC Board Meeting** Rooms 214/215 Hybrid 5:00pm –7:00pm

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Resource</u></b>
1.	<b>Call to Order • Acknowledge Guests</b> -----	Chair Bell
2.	<b>Consent Agenda</b> -----	(Action) Chair Bell
	a. Approval of Agenda	
	b. Approval of November 10, 2025, Meeting Minutes	
	c. Personnel Report.....	Senior Manager Poklikuha
3.	<b>Invitation for Public Comment</b> -----	Chair Bell
	<i>Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair will call on people who indicate they want to provide public comment. They will have up to 3 minutes to speak. If a speaker has further comments, they can provide those in writing and the comments will be shared with all board members.</i>	
4.	<b>New Business and/or focused policy discussions</b>	
	a. Biannual HB2864 Report: College Equity Activities.....	Director McKeehan
	b. Update Strategic Plan.....	Director McCarley
	c. OCCA Dedicated Service Recognition .....	President Jarrell
	d. 2026-2027 and 2027-2028 Academic Calendar: (Second Reading) .....	(ACTION) Interim VP Weissenfluh
5.	<b>Information-Only Items (Board members may request any item be placed on the discussion agenda)</b>	
	a. Career to Career and First Class Scholar Notes .....	VP Hanson
	b. ASTBCC Report .....	ASTBCC President
	c. Financial Report .....	Interim CFO Soules
	d. Budget/Fiscal Update .....	President Jarrell
	e. Construction Report .....	Executive Dir J. Lawrence
	f. President's Report .....	President Jarrell
6.	<b>Board Member Discussion Items</b> -----	Chair Bell
7.	<b>Adjournment</b> -----	(Action) Chair Bell

*Per Oregon HB 2560 and HB 2459, all TBCC Board meetings are open for remote public participation via Zoom and are recorded for the purpose of transcribing minutes.*

## Call to Order

**RECOMMENDATION**

CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

**BACKGROUND INFORMATION**.....Chair Bell

## Approval of the Consent Agenda

### **RECOMMENDATION**

ACTION ITEM

**BACKGROUND INFORMATION** -----(Action) Chair Bell  
MOTION TO APPROVE THE CONSENT AGENDA FOR THE DECEMBER MEETING.

Items for approval:

- a. Approval of Agenda for the December meeting
- b. Approval of November 10, 2025 Meeting Minutes
- c. Approval of the Personnel Report

# Approval of the Agenda

**RECOMMENDATION**

MOTION TO APPROVE THE AGENDA FOR THE DECEMBER MEETING

## Board of Education Meeting Agenda

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**TBCC Board Meeting** Rooms 214/215 Hybrid 5:00pm –7:00pm

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7.	<b>Adjournment</b> -----	(Action) Chair Bell

# November 10, 2025, Board of Education Meeting Minutes

## Board of Education Meeting Agenda

### Executive Session 5:00-5:30pm

Pursuant to O.R.S. § 192.660 (2)(a) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board has elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, November 10, 2025 at 5:00pm in Rooms 214/215 Hybrid.

The board moved into Executive Session at 5:01pm

The board moved out of Executive Session at 5:40pm

**Members in Attendance:** Mary Jones, Mary Faith Bell, Betsy McMahon, Pat Ryan, Romy Carver, Marilyn Roosinck

**Members Not in Attendance:** Suzanne Weber

**TBCC Staff in Attendance:** President Jarrell, Vice President Hanson, Director McCarley, Senior HR Manager Poklikuha, Director Neu, Interim Vice President Michael Weissenfluh, Interim CFO David Soules, Executive Director J. Lawrence, Executive Director B. Lawrence, Dean Casey White, Gary Bond, ASTBCC President Cooper, Executive Assistant Lund

**Guest:**

<u>Item</u>	<u>Description</u>	<u>Resource</u>
<b>Call to Order • Acknowledge Guests</b>	.....	<b>Chair Bell</b>
The meeting was called to order at 5:40 pm.		

**Consent Agenda**..... **(Action) Chair Bell**

### **Approval of Agenda (Agenda Item 2.a):**

There were no changes to the agenda for November 10, 2025

### **Approval of October 13, 2025, Meeting Minutes (Agenda Item 2.b)**

There were no corrections to the October 13, 2025, meeting minutes.

### **Personnel Report (Agenda Item 2.c) .....HR Manager Poklikuha**

The Personnel report is included in the packet. There will be in person interviews next week with three successful candidates for the open position of Vice President of Student Learning and Academic Affairs.

**Additional Agenda Items** ..... **Chair Bell**

Approval of November Agenda, October Minutes.

*Moved by:* Marilyn Roosinck  
*Seconded by:* Betsy McMahon

**Yes** Mary Faith Bell, Mary Jones, Betsy McMahon,  
Marilyn Roosinck, Pat Ryan, and Romy Carver

**Carried 6-0**

**Invitation for Public Comment (Agenda Item 3)** ..... **Chair Bell**  
No public comment

**New Business and/or focused policy discussions (Agenda Item 4)**

**2026-2027 and 2027-2028 Academic Calendar: (First Reading) (Agenda Item 4.a)**

..... **Interim VP Weissenfluh**  
VP Weissenfluh presented the 2026-2027 and 2027-2028 Academic Calendars for their first reading. VP Weissenfluh told the board that an error was found in the month of December. Some things listed as holidays are non-contract days. This will be corrected before the calendars are brought back for a second reading.

**BP 2510 Participation in Local Decision-Making (Second Reading) (Agenda Item 4.b)**

..... **(ACTION) President Jarrell**

President Jarrell brought back to the board for a second reading, BP 2510 Participation in Local Decision-Making. BP 2510 Participation in Local Decision-Making since the first reading. President Jarrell requested the board approve BP 2510 Participation in Local Decision-Making.

*Approval Moved by:* Betsy McMahon

*Seconded by:* Pat Ryan

**Yes** Mary Faith Bell, Mary Jones, Betsy McMahon,  
Marilyn Roosinck, Pat Ryan, and Romy Carver

**Carried 6-0**

**Rescind BP 106 Board Contract Review Board Agenda Item 4.c)**

..... **(ACTION) President Jarrell**

President Jarrell brought before the board the request to rescind Board Policy 106, Board Contract Review Board. Board Policy 106 has been replaced by Board Policy 6340 Bids and Contracts.

*Approval Moved by:* Marilyn Roosinck

*Seconded by:* Pat Ryan

**Yes** Mary Faith Bell, Mary Jones, Betsy McMahon,  
Marilyn Roosinck, Pat Ryan, and Romy Carver

**Carried 6-0**

**Oregon Deferred Compensation Resolution (Agenda 4.d).....(ACTION) HR Manager Poklikuha**

The board approved the Oregon Deferred Compensation Resolution, which allows employees to participate in a flexible 457B plan with features like easy account management, low fees, and no early withdrawal penalties.

*Approval Moved by:* Pat Ryan

*Seconded by:* Betsy McMahon

**Yes** Mary Faith Bell, Mary Jones, Betsy McMahon,  
Marilyn Roosinck, Pat Ryan, and Romy Carver

**Carried 6-0**

**Mildred Davy Recap (Agenda Item 4.e)** ..... **Exec Dir B. Lawrence**  
Executive Director B. Lawrence shared with the board that the Mildred Davy Fundraiser was a success with, with over 120 attendees and \$122,000 in scholarships awarded to approximately fifty students. The event, held at the Officer's Mess Hall, included a student speaker, and allowed scholarship recipients to meet their donors. She also shared a slide show of photographs from the event.

**Information – Only Items (Agenda Item 5)**

**ASTBCC Report (Agenda 5.a)** ..... **ASTBCC President Cooper**  
ASTBCC President Cooper presented the ASTBCC report, highlighting efforts to improve budget tracking, increase student engagement, and explore new fundraising ideas such as a holiday gift wrapping fundraiser and a bagging event at Fred Meyers.

**Financial Report (Agenda 5.b)** ..... **Interim CFO Soules**  
The Financial Report was included in the board packet. There were no questions or concerns from the board.

**Construction Report (Agenda 5.c)** ..... **Exec Dir J. Lawrence**  
Construction updates were provided by Jason, noting progress on the CIT building with framing complete and HVAC systems installed, while the HEB building is nearing completion with furniture deliveries scheduled for December 2, 2025.

**President's Report (Agenda 5.d)** ..... **President Jarrell**  
President Jarrell's report was included in the board packet. The report covered several key updates and discussions. President Jarrell reported on enrollment increases, particularly in ABE/ESOL programs and CTE areas, and highlighted the college's participation in the Career Pathways grant focused on manufacturing careers. He made note of upcoming meeting dates and events including the next Board Meeting on, December 8, 2025. He finished his report by sharing Kudos for staff that have been helpful in the past months to bring about success in a variety of areas.

**Board Member Discussion Items (Agenda Item 6)** ..... **Chair Bell**  
The board members shared a few items of interest and concern. Pat Ryan was grateful to the college for sending some board members to the OCCA Conference. Mary Faith offered Kudos to those who participated in the Halloween costume contest. Mary Faith also asked about food insecurity on campus with students and how the board could support students. Executive Director B. Lawrence shared with the board that there is donation link on the TBCC website to make financial donations to the food bank.

**Adjournment (Agenda Item 7)** ..... **(Action) Chair Bell**  
*Marilyn Roosinck made a motion to adjourn the meeting and Betsy McMahon seconded the motion.*

**Yes** Mary Faith Bell, Mary Jones, Betsy McMahon,  
Marilyn Roosinck, Pat Ryan, and Romy Carver

**Carried 6-0**

**The board meeting concluded at 6:39 pm.**

## Personnel Report

### RECOMMENDATION

CONSENT AGENDA

BACKGROUND INFORMATION-----Senior Manager Poklikuha

Position Title	Recruitment Step	Start Date	Hiring Manager	Comments

## Invitation of Public Comment

### **RECOMMENDATION**

AVAILABLE AT THE BEGINNING OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR WILL CALL ON PEOPLE WHO INDICATE THEY WANT TO PROVIDE PUBLIC COMMENT. THEY WILL HAVE UP TO 3 MINUTES TO SPEAK. IF A SPEAKER HAS FURTHER COMMENTS, THEY CAN PROVIDE THOSE IN WRITING AND THE COMMENTS WILL BE SHARED WITH ALL BOARD MEMBERS.

**BACKGROUND INFORMATION**.....Chair Bell

## NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

### RECOMMENDATION

BACKGROUND INFORMATION ----- Chair Bell

## Biennial HB2864 Report: College Equity Activities

### **RECOMMENDATION** **INFORMATION**

**BACKGROUND INFORMATION** ..... Director McKeehan

HB2864 requires that post-secondary institutions in Oregon meet certain cultural competence standards and report on their progress to the appropriate board on a biennial cycle. The attached report fulfills that requirement.



## HB 2864 - Cultural Competency at Post-Secondary Institutions Report 2024-2025

**The following document summarizes Tillamook Bay Community College's commitment to meeting expectations of HB2864, Cultural Competency at Post-Secondary Institutions.**

#	Text from Legislation	Institutional Summary
2	Each public institution of higher education shall establish a process for recommending, and providing oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees.	<ul style="list-style-type: none"> <li>• Equity and Inclusion Committee</li> <li>• <a href="https://tillamookbaycc.edu/about-tbcc/equity-and-inclusion/">https://tillamookbaycc.edu/about-tbcc/equity-and-inclusion/</a></li> <li>• The committee is charged by College Leadership with building the cultural competence of staff, faculty, and students and with leading the college in becoming a more equitable environment.</li> <li>• The committee develops strategy and budget requests and makes recommendations to College Leadership.</li> </ul>
2(a) ) 2(b) )	Include broad range of institutional perspectives and give equal weight to the perspectives of administrators, faculty members, staff and students.	<ul style="list-style-type: none"> <li>• Committee members:               <ul style="list-style-type: none"> <li>◦ Executive Director, TBCC Foundation</li> <li>◦ Director of Institutional Effectiveness</li> <li>◦ Faculty member</li> <li>◦ Director of Student Success</li> <li>◦ Director Opportunity Programs</li> <li>◦ Ind. Trades and Apprenticeship Coordinator</li> <li>◦ Business Office Generalist</li> <li>◦ Resource Navigator</li> <li>◦ AV/Instructional Support Specialist</li> </ul> </li> </ul>
#	Text from Legislation	Institutional Summary
2(c) )	Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural	<p>Movie Events – the College, along with Equity and Inclusion sponsored one movie event in the 2024-2025. A documentary series was made available on campus to all in recognition of Hispanic Heritage Month.</p> <p>Book Clubs – the College continues to sponsor book clubs to increase awareness and understanding of diversity and equity. The book is provided for anyone interested, including students, and then weekly discussions occur to learn collaboratively. Typically 10-15 people participate.</p>

	competency standards.	Equity Lens Implementation – Training in the Lens was provided to the Board of Education, and to two separate employee groups during the 2024-2025 academic year. Training and use will become operational – a part of our ongoing work.
2(d)	Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds.	<p><u>Strategic Planning</u> - Instead of creating a separate Equity Plan, we built equity into each priority in the plan and then included a fifth priority focused specifically on equity and inclusion. This priority highlights the need for additional capacity to meet the objectives of the plan, including providing college-wide training and professional development.</p> <p>The Equity and Inclusion Committee annually plans its work, which is included in Appendix 1.</p>
2(e)	Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this legislation.	This report was created by the Equity and Inclusion Committee and will be shared with the Tillamook Bay Community College Board during the December 8, 2025 meeting.
2(f)	Recommend mechanisms for assessing how well the institution meets cultural competency standards.	<p>The Student Campus Climate Survey and the Employee Campus Climate Survey are distributed annually, beginning in 2018. The findings of these assessments are reviewed by the Equity and Inclusion Committee, the Leadership Team and are shared with all staff and faculty. The results are disaggregated on race/ethnicity and gender to determine if there are any detectable disparities in experience. These data are helpful, as they provide insights into student concerns and guide us in how to support students more effectively.</p> <p>Student success and outcome data are regularly disaggregated by gender, race/ethnicity, enrollment intensity, Pell status, and first-generation status of students. The College is investigating the data to determine our equity gaps, so that we can align service and supports to address disparities.</p>
2(g)	Ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in	<p>College Leadership issued a bilingual statement reaffirming Oregon's ,our commitment to privacy ,our Equity Statement ,Sanctuary status and FERPA rights shared via email with staff</p> <p>Supporting materials were .and students ,adjuncts ,faculty website ,signage ,red cards ,widely distributed through flyers and regular emails summarizing ,social media posts ,updates federal issues</p>

	professional development.	
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Appendix I:

### 2025-2026 Equity Work Plan

Goal	Strategy
<b>Access &amp; Representation</b>	<ul style="list-style-type: none"> <li>• Maintain the food pantry as a sustainable response to food insecurity among students, by coordinating multiple funding streams including product-specific fundraisers. <ul style="list-style-type: none"> <li>○ Pet Food Drive</li> <li>○ Personal Care Products</li> </ul> </li> <li>• Remove barriers to access for students: <ul style="list-style-type: none"> <li>○ Language usage: explore Latinx/a/o, Hispanic</li> </ul> </li> </ul>
<b>Education &amp; Training</b>	<ul style="list-style-type: none"> <li>• Continue to provide trainings in the use of the Equity Lens</li> <li>• Book Club – term by term, depending on interest</li> <li>• Movie Nights</li> <li>• Observance Emails</li> <li>• Coordinated messaging – share information about external trainings/events</li> </ul>
<b>Outreach &amp; Partnership</b>	<ul style="list-style-type: none"> <li>• MLK Day of Service Event Planning - Jenny</li> <li>• CARE Homeless Connect – Jenny</li> <li>• June Dairy Parade</li> <li>• Pride Celebration</li> <li>• Hispanic Heritage Celebration</li> <li>• Welcome Week food bags</li> </ul>

## Update: Strategic Plan

### **RECOMMENDATION** **INFORMATION**

### **BACKGROUND INFORMATION** ..... Director McCarley

The College has completed work in areas of the Strategic Plan and has retired these initiatives. We are also shifting our focus to closely align with Rural Guided Pathways principles. Updated Strategic Initiatives will be shared which will strengthen our career pathways to living wage jobs, improve math and writing instruction, while continuing to be fiscally strong.

# TILLAMOOK BAY COMMUNITY COLLEGE

## Strategic Plan 2022-2029

### MISSION

TBCC serves our diverse community equitably through educational excellence, community collaboration, and opportunities for lifelong learning.

### VISION

TBCC is the educational center of our community: responsive, innovative, empowering, and invested in the progress of all.

### VALUES (RISES)

- Relationship-Oriented:** We prioritize relationships and partnerships that strengthen our community.
- Innovative:** We are continually evolving to meet the changing needs of our community with responsive and relevant solutions.
- Student-Centered:** We provide our students with the individualized support they need to achieve their unique goals.
- Equitable:** We are committed to tackling systemic inequities and building an accessible and inclusive environment.
- Scholarly Excellence:** We protect and promote an environment in which we explore, question, learn, and master both academic and skills-based knowledge.

### STRATEGIC PRIORITIES

#### Exceptional Student Experience

Continue our Guided Pathways work to foster an environment where students can gain a sense of belonging, feel heard, and be empowered to achieve their own excellence.

#### Educational Excellence & Workforce Development

Engage individuals in equitable, inclusive, and supportive learning environments that stimulate growth and prepare them with the skills they need for their next steps in higher education and the modern workplace.

#### Employee Experience & Organizational Health

Continuously assess and improve our systems, processes, and overall employee experience to ensure TBCC is a healthy and effective organization that can attract and retain a talented and diverse team.

#### Community Engagement & Awareness

Intentionally seek opportunities to strengthen and develop relationships with our community and build awareness of how TBCC can contribute to the health and vitality of Tillamook County.

#### Equity & Inclusion

Intentionally welcoming the community into a safe and supportive environment where everyone belongs. We do this by eliminating systems barriers and embedding equity and inclusion into every facet of TBCC.

### STRATEGIC OBJECTIVES

- Increase the number of students that successfully complete the application to registration process.
- Increase students' reported sense of belonging and community and minimize any equity gaps.
- Students make consistent progress toward their individual educational goals as measured by increased retention, completion, and transfer rates while addressing equity gaps.
- Increase the number of credential-seeking students who participate in applied learning experiences such as Cooperative Work Experience (CWE), internships, job shadowing, service learning.
- Increase the recruitment and retention of employees, with a focus on mirroring the demographics of Tillamook County.
- Improve employee experience as measured by engagement scores.
- Maintain economic stability while managing sustainable growth.
- Increase the percentage of organizational partners who report a shared sense of direction with TBCC
- Increase enrollment through targeted community outreach to systemically marginalized communities, high school students, and those seeking additional education.
- Implement the Equity Lens in both the development and review of policies, administrative rules, and decisions.
- Increase the community participation in conversations about how equitable environments enrich us all.

### STRATEGIC INITIATIVES

- Become Career Centered:** Integrate career development and workforce connections throughout the student experience.
- Deliver Responsive Student Engagement Opportunities:** Create equitable, innovative, and responsive student engagement opportunities.
- Modernize Curriculum Pathways for Workforce and Degree Success:** Strengthen curriculum alignment, update instructional data systems, and apply living-wage benchmarks to ensure programs lead to living-wage jobs and bachelor's degree attainment.
- Evolve Foundational Learning Pathways:** Expand and enhance corequisite models in math and writing to ensure all students have access to college-level coursework with embedded support.
- Invest in Campus Growth:** Plan for, invest in, and manage sustainable campus growth that supports the academic needs of students, the College, and community.
- Expand Accelerated Learning Strategies:** Develop, enhance, and align alternative options to gaining TBCC credits towards a credential, including dual credit options.
- Streamline and Standardize Roles and Processes:** Review processes and develop how-to guides for departments, positions, and key processes that streamline workflows and ensure sustainability and continuity.
- Fiscal Sustainability and Resource Stewardship:** Strengthen the college's long term fiscal sustainability through strategic resource allocation, optimizing operational efficiencies, and data-informed budgeting.
- Grow our Capabilities:** Determine and provide key opportunities for professional growth and development for all employees.
- Enhance the Use of Jenzabar as an Enterprise Solution:** Build college-wide capacity to use Jenzabar effectively by expanding module adoption, and strengthening engagement to support onboarding, training, and continuous optimization.
- Build Partnerships:** Build relationships and partnerships throughout Tillamook County to provide expanded opportunities for students.
- Strengthen Community Belonging and Engagement:** Build sustained relationships with students and families, remove cultural and institutional barriers, and foster a campus environment where they feel safe, valued, and supported to succeed.

## OCCA Dedicated Service Recognition

**RECOMMENDATION**  
**INFORAMTION**

**BACKGROUND INFORMATION** ..... President Jarrell

The OCCA and the 17 community colleges are appreciative of the many years of service the dedicated board members have given to their college communities.

## 26-27/27-28 Academic Calendar: Second Reading

### **RECOMMENDATION**

ACTION- SECOND READING

**BACKGROUND INFORMATION** ..... Interim VP Weissenfluh

There have been no changes to 2026-2027. There were some changes to the 2027-2028 Academic Calendars since the first reading. Request for a motion to approve the 2026-2027 and 2027-2028 Academic Calendars.

# 2026-2027

## Yearly Academic Calendar

### Tillamook Bay Community College

Registration Opens	5/18/2026
Finals Week	6/8-12/2026
Grades Due	6/15/2026
Juneteenth Holiday	6/19/2026
Last Day to Register	6/21/2026
Summer Term Begins	6/22/2026
Last Day to Drop/ Payment Due	6/26/2026
HOLIDAY	7/2/2026
College Closed	7/3, 7/10, 7/17, 7/24, 7/31, 8/7, 8/14, 8/121, 8/28
10 Week Finals	8/24-8/28/2026
Summer Term Ends	8/29/2026
Summer Grades Due	8/31/2026
Labor Day	9/7/2026
Fall Conference	9/14-18/2026
Last Day to Register	9/20/2026
Fall Term Begins	9/21/2026
Last Day to Drop/Payment Due	9/25/2026
Veteran's Day	11/11/2026
Last Day to Withdraw	11/13/2026
Winter Reg Opens	11/16/2026
Thanksgiving Holiday	11/26-27/2026
Finals Week	11/30-12/4/2026
Fall Term Ends	12/5/2026
Grades Due	12/7/2026
College Closed	12/21-25/2026
College Closed	1/1/2027
Last Day to Register	1/3/2027
Winter Term Begins	1/4/2027
Last Day to Drop/ Payment Due	1/8/2027
MLK Holiday	1/20/2027
Spring Reg Opens	2/15/2027
Last Day to Withdraw	2/26/2027
Finals Week	3/15-19/2027
Winter Term Ends	3/20/2027
Grades Due	3/22/2027
Spring Break	3/22-26/2027
Last Day to Register	3/28/2027
Term Begins	3/29/2027
Last Day to Drop/ Payment Due	4/2/2027
Summer Reg Opens	5/17/2027
Last Day to Withdraw	5/21/2027
Memorial Day	5/31/2027
Finals Week	6/7-11/2027
Commencement	6/11/2027
End of Term	6/12/2027
Grades Due	6/14/2027
student action	staff/faculty action
holidays	non contract days

June '26						
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28	29	30				

July '26						
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August '26						
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30	31					

September '26						
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27	28	29	30			

October '26						
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November '26						
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29	30					

December '26						
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27	28	29	30	31		

January '27						
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31						

February '27						
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28						

March '27						
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28	29	30	31			

April '27						
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				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May '27						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# 2027-2028

## Yearly Academic Calendar

### Tillamook Bay Community College

Su & Fa Reg Opens	5/17/2027
Finals Week	6/7-11/2027
Grades Due	6/14/2027
Holiday	6/18/2027
Last Day to Register	6/20/2027
Summer Term Begins	6/21/2027
Last Day to Drop/ Payment Due	6/25/2027
Holiday	7/1/2027
College Closed	7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27
Last Day to Withdraw	8/13/2027
10 Week Finals	8/23-8/28/2027
Summer Term Ends	8/28/2027
Summer Grades Due	8/30/2027
College Closed	9/3/2027
Labor Day	9/3/2027
Fall Conference	9/14-17/2027
Last Day to Register	9/19/2027
Fall Term Begins	9/20/2027
Last Day to Drop/Payment Due	9/24/2027
Veteran's Day	11/11/2027
Last Day to Withdraw	11/12/2027
Winter Reg Opens	11/15/2027
Thanksgiving Holiday	11/25-26/2027
Finals Week	11/30-12/4/2027
Fall Term Ends	12/4/2027
Grades Due	12/6/2027
College Closed	12/22-24/2027
College Closed	12/27/2027
College Closed	12/31/2028
Last Day to Register	1/2/2028
Winter Term Begins	1/3/2028
Last Day to Drop/ Payment Due	1/7/2028
MLK Holiday	1/17/2028
Spring Reg Opens	2/21/2028
Last Day to Withdraw	2/25/2028
Finals Week	3/13-18/2028
Winter Term Ends	3/18/2028
Grades Due	3/20/2028
Spring Break	3/20-24/2028
Last Day to Register	3/26/2028
Term Begins	3/27/2028
Last Day to Drop/ Payment Due	3/31/2028
Summer Reg Opens	5/15/2028
Last Day to Withdraw	5/19/2028
Memorial Day	5/29/2028
Finals Week	6/5-9/2028
Commencement	6/9/2028
End of Term	6/10/2028
Grades Due	6/12/2028

June '27						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July '27						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August '27						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '27						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '27						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November '27						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '27						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '28						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '28						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

March '28						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April '28						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May '28						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Information Only Items

**RECOMMENDATION**

INFORMATION ONLY

**BACKGROUND INFORMATION** ----- Chair Bell

## Career to Career Notes

### **RECOMMENDATION**

Information Only

**BACKGROUND INFORMATION** .....VP HANSON

We began this meeting with comments from two Career to Career scholarship students. I'd now like to share additional notes of appreciation from other students who have benefited from the program.

# ASTBCC Report

## **RECOMMENDATION**

INFORMATION ONLY

## **BACKGROUND INFORMATION** .....ASTBCC PRESIDENT

The ASTBCC President will update the Board on recent activities of ASTBCC.

# Financial Report

## **RECOMMENDATION**

INFORMATION ONLY

**BACKGROUND INFORMATION** .....Interim CFO Soules

An update on the financial statements will be provided verbally at the meeting.

Agenda Item 5

Tillamook Bay Community College

Unaudited Summary Financial Information

General Fund

Fiscal Year-to-Date, Ended October 2025

33.33% of fiscal year completed

10/31/2025

	FY 2024-2025			FY 2025-2026		
	Annual Budget	10/31/2024	% of Budget	Annual Budget	10/31/2025	% of Budget
<b>Resources</b>						
Beginning Fund Balance	\$1,200,000	\$1,973,739	164.48%	\$1,650,000	\$1,626,245	98.56%
State	\$4,251,541	\$2,308,856	54.31%	\$4,650,000	\$2,438,522	52.44%
Property Taxes	\$1,679,205	\$6,485	0.39%	\$1,625,000	\$27,025	1.66%
Local Contracts	\$40,640	\$0	0.00%	\$0	\$0	0.00%
Tuition	\$976,000	\$446,249	45.72%	\$1,115,000	\$399,549	35.83%
Fees	\$156,520	\$127,535	81.48%	\$300,000	\$133,239	44.41%
Other Course Fees	\$0	\$47,025	0.00%	\$120,000	\$50,810	42.34%
Interest	\$360,000	\$70,640	19.62%	\$120,000	\$36,678	30.57%
Other (sales of goods, rental, Misc.)	\$50,700	\$13,871	27.36%	\$2,500	\$3,960	158.40%
Transfers	\$509,664	\$33,378	6.55%	\$499,532	\$17,347	3.47%
<b>Total resources</b>	<b>\$9,224,270</b>	<b>\$5,027,778</b>	<b>55%</b>	<b>\$10,082,032</b>	<b>\$4,733,375</b>	<b>46.95%</b>
<b>Expenditures</b>						
Instruction	\$2,481,180	\$511,168	20.60%	\$2,839,643	\$567,635	19.99%
Instructional Support	\$957,227	\$225,803	23.59%	\$1,051,115	\$253,680	24.13%
Student Services	\$892,427	\$213,415	23.91%	\$1,099,928	\$275,486	25.05%
College Support	\$2,636,905	\$668,737	25.36%	\$2,655,961	\$591,036	22.25%
Plant Operation	\$843,874	\$282,447	33.47%	\$1,007,444	\$313,070	31.08%
Transfers	\$329,991	\$63,841	19.35%	\$365,000	\$67,965	18.62%
Contingency	\$383,939	\$0	0.00%	\$262,941	\$0	0.00%
<b>Total expenditures</b>	<b>\$8,525,543</b>	<b>\$1,965,411</b>	<b>23.05%</b>	<b>\$9,282,032</b>	<b>\$2,068,872</b>	<b>22.29%</b>
<b>Ending fund balance</b>	<b>\$698,727</b>	<b>\$3,062,367</b>		<b>\$800,000</b>	<b>\$2,664,503</b>	

## Budget/Fiscal Update

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION**..... PRESIDENT JARRELL

## Construction Update

**RECOMMENDATION**  
INFORMATION ONLY

**BACKGROUND INFORMATION**..... EXECUTIVE DIRECTOR JASON LAWRENCE

OUR EXECUTIVE DIRECTOR, JASON LAWRENCE, WILL PROVIDE AN UPDATE ON THE CONSTRUCTION PROJECT UPDATE.

# President's Report

## **RECOMMENDATION**

INFORMATION ONLY

## **BACKGROUND INFORMATION** .....President Jarrell

### **Updates**

- Enrollment
  - o Up 10% Fall '24 to Fall '25
  - o ESOL, CTE, Continuing Ed
- OCCA Annual meeting
  - o Betsy McMahon, Pat Ryan
  - o Paul Jarrell, Rhoda Hanson, Michael Weissenfluh, Britta Lawrence, Lorie Lund
- OPC
  - o Co-requisites for Math and Writing
  - o Workforce PELL
  - o Budget Updates (HECC)
  - o Oregon Student Success Center
- OCCA
  - o Bylaws and Board Policy Revisions
  - o Federal Update
- NWCCU Annual Conference
  - o Erin McCarley (ALO), Rachelle Mills, Eileen Casey White (evaluator)

### **December Observances**

- Universal Human Rights Month
  - o Human Rights Day – December 10
    - December 10 is recognized as International Human Rights Day and was adopted by The United Nations General Assembly in 1948. The observance came as part of the Universal Declaration of Human Rights (UDHR), which states that every human deserves equal rights regardless of race, ethnicity, religion, or sexuality.

### **Upcoming Dates**

- College Closed
  - o December 22 through December 26 – Holiday
  - o January 1 - Holiday
- Winter term begins January 5, 2026
- The next Regular Board meeting will be Monday, January 12, 2026, 5pm, Rm 214/15

### **Kudos**

- TBCC Employees
  - o Doing the best they can during uncertain economic times

Board Member Discussion Items

RECOMMENDATION  
INFORMATION ONLY

BACKGROUND INFORMATION.....Chair Bell

# Adjournment

**RECOMMENDATION**  
ACTION ITEM

**BACKGROUND INFORMATION**..... (Action) Chair Bell

MOTION TO ADJOURN THE MEETING