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**Request for Reconsideration of Library Material**

Tillamook Bay Community College Library has an established procedure for gathering input about items that students and staff feel should be reconsidered. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a resource, please return the completed form to the Director of Library and Learning Services at the library desk. Materials will be reviewed using the TBCC Collection Development Policy and the American Library Association’s Library Bill of Rights.

|  |
| --- |
| Date  |
| Name |
| Address |
| City State/Zip |
| Phone Email |

Do you represent self? Or an organization? Name of Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Resource on which you are commenting:

|  |  |  |  |
| --- | --- | --- | --- |
|  Book |  eBook |  Digital Resource |  Magazine |
|  Movie | Other: |  |  |

Title:

Author/Producer/Publisher:

Date Published or Created:

Other identifying information:

Please answer the following questions. Include any supporting documentation you would like the library to consider. Attach additional paper if necessary.

1. Have you read the TBCC Library Collection Development Policy? It is available at <https://www.tillamookbaycc.edu/library/library-policies/> under the Collection Development tab.

\_\_\_\_\_Yes \_\_\_\_\_No

2. What brought this resource to your attention?

3. Have you examined the entire resource? If not, what sections did you review?

4. What concerns you about the resource? Please be specific.

5. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?

6. What action are you requesting the director consider?