



TILLAMOOK BAY

COMMUNITY COLLEGE

Application for Employment

www.tillamookbaycc.edu

 Title of Position Applied For Date

Administration and Support Staff _____ **Faculty** _____ **Community Education** _____

If applying for a faculty position which terms are you available to teach?

Fall _____ Winter _____ Spring _____ Summer _____

 Last Name First Name Middle Initial

 Mailing Address Home Phone Number

 City State Zip Cell Phone Number

 E-mail Address

No _____ Yes _____

Have you worked for TBCC before? When? Job Title

No _____ Yes _____

Have you applied to TBCC before? When?

No _____ Yes _____

Have you ever worked or attend school under any other names? If so, what names?

No _____ Yes _____

Are you a military veteran?

Notice of Non-Discrimination: *Tillamook Bay Community College does not discriminate on the basis of race, color, national origin, disability, sex, age, religion, height/weight ratio, marital status, gender, gender identity, sexual orientation, organizational affiliation, political affiliation or protected veterans with regard to employment, admissions, access to education programs or activities as set forth in compliance with federal and state statutes and regulations.*

At Will Employment: *Tillamook Bay Community College reserves the right to employ at will. Employment can be terminated, with or without cause, and with or without notice, at any time, at the option of the College or at the option of the employee.*

FMLA: *Tillamook Bay Community College complies with all provisions of the Family and Medical Leave Act.*

Education and Professional Experience

High School Diploma/GED Certificate Yes____ No____

Colleges and Universities Attended (or equivalent professional training or study)

Name of Institution (or private instructor)	Location	Major	Minor	Degree/Cert. Earned	Year

Other Relevant Experience, Special Training, and Skills: Please include any special skills and/or background you may have that are pertinent to the position to which you are applying including staff training, military, volunteer service, teaching or teaching assistant experience.

Vocational experience, special training, licenses, certifications, and other pertinent experience as well as areas of interest.	Location	From	To

Are you bi-lingual? Yes____ No____

If Yes, what language(s)?

I certify that all answers, information and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. I understand that any false information will be grounds for refusal to hire or for immediate discharge if I am employed. I authorize Tillamook Bay Community College to make any necessary and appropriate investigations to verify the information contained herein.

Today's Date

Applicant's Signature

Date available to begin employment

How did you learn about this position?

TBCC website____ Headlight Herald____ Oregonian____ Other____

Email complete application packet to
hr@tillamookbaycc.edu or mail to:

Human Resources
Tillamook Bay Community College
4301 Third Street
Tillamook, OR 97141

Employment History (Must be Completed)

List below your experience, beginning with your present or most recent position. Describe each position separately. Give special attention to experience relating to the position for which you are applying.

Last or Present Employer		Job Title	Date Started	Date Ended
Address			Phone	
City	State	Zip		
Supervisor		Reason for Leaving		
Job Duties				
Previous Employer		Job Title	Date Started	Date Ended
Address			Phone	
City	State	Zip		
Supervisor		Reason for Leaving		
Job Duties				
Previous Employer		Job Title	Date Started	Date Ended
Address			Phone	
City	State	Zip		
Supervisor		Reason for Leaving		
Job Duties				

References:

List names, addresses, and telephone numbers of work-related references not already provided in your employment history. Do not include family members.

Name	Address	Phone

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for a position with Tillamook Bay Community College, I hereby authorize current and past employers and educational institutions to release information about my work and educational history to use to determine my qualifications for this position.

The following marked information may **NOT be released:**

Current and Past Employer(s):

- _____ Salary History
- _____ Dates of Employment
- _____ Positions Held
- _____ Attendance Record
- _____ Demonstrated Skills and Abilities
- _____ Performance of Job Duties and Responsibilities
- _____ Reason for Leaving
- _____ Eligibility for Rehire

Educational Institutions:

- _____ Years of Attendance
- _____ Degree Obtained
- _____ Transcripts

Name (please print)

Signature

Date

(use this if your computer wont allow you to digitally sign)