



Board of Education Meeting Agenda

Date: Monday, May 2nd, 2022

TBCC Board Meeting: Zoom – 5:00pm – 7:00pm

Item	Description	Resource
1.	Call to Order • Acknowledge Guests	Chair Gervasi
2.	Consent Agenda:	(Action) Chair Gervasi
	a. Approval of Agenda	
	b. Approval of April 4 th , 2022 Meeting Minutes	
	c. Personnel Report.....	Director Chambers
3.	Invitation for Public Comment	Chair Gervasi
	Available at the beginning of the meeting is an opportunity for the public to comment on any issue within the jurisdiction of the Tillamook Bay Community College Board of Education. The Board Chair may determine reasonable time, space and manner limitations. At the conclusion of public comment, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda.	
4.	New Business and/or focused policy discussions	
	a. CNA Program: First Reading	VP Rivenes
	b. 500-level policy revisions: Second reading	(Action) President Tomlin
	c. Dates for 22-23 Board meetings, Board Retreat: First Reading...	President Tomlin
	d. Policy 312 revision: Second reading	(Action) President Tomlin
	e. New Degrees: Second reading	(Action) VP Rivenes
5.	Information-Only Items (Board members may request any item be placed on the discussion agenda)	
	a. AOAT Student: Andrew Clegg	President Tomlin
	b. Strategic Plan Update	Director McCarley
	c. Staff Recognition: Sayde Walker	VP Luquette
	d. ASTBCC Report	ASTBCC President Ayala
	e. Financial Report.....	AVP Finance Williams
	f. President’s Report.....	President Tomlin
6.	Board Member Discussion Items	Chair Gervasi
7.	Adjournment	(Action) Chair Gervasi

Call to Order

RECOMMENDATION

CALL THE BOARD MEETING TO ORDER & ACKNOWLEDGE GUESTS

BACKGROUND INFORMATION.....Chair Gervasi

Approval of the Consent Agenda

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION ----- (Action) Chair Gervasi
MOTION TO APPROVE THE CONSENT AGENDA FOR THE MAY MEETING.

Items for approval:

- a. Approval of Agenda
- b. Approval of April 4th, 2022 Meeting Minutes
- c. Approval of the Personnel Report

Approval of the Agenda

RECOMMENDATION

MOTION TO APPROVE THE AGENDA FOR THE MAY MEETING

Board of Education Meeting Agenda

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TBCC Board Meeting: Zoom – 5:00pm – 7:00pm

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1.	Call to Order • Acknowledge Guests -----	Chair Gervasi
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2.	Consent Agenda: -----	(Action) Chair Gervasi
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a. Approval of Agenda

b. Approval of April 4th, 2022 Meeting Minutes

c. Personnel Report.....Director Chambers

3.	Invitation for Public Comment -----	Chair Gervasi
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4.	New Business and/or focused policy discussions	
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a. CNA Program: First Reading VP Rivenes

b. 500-level policy revisions: Second reading(Action) President Tomlin

c. Dates for 22-23 Board meetings, Board Retreat: First Reading...President Tomlin

d. Policy 312 revision: Second reading(Action) President Tomlin

e. New Degrees: Second reading (Action) VP Rivenes

5.	Information-Only Items (Board members may request any item be placed on the discussion agenda)	
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a. AOAT Student: Andrew Clegg President Tomlin

b. Strategic Plan Update Director McCarley

c. Staff Recognition: Sayde Walker VP Luquette

d. ASTBCC Report ASTBCC President Ayala

e. Financial Report..... AVP Finance Williams

f. President's Report..... President Tomlin

6.	Board Member Discussion Items -----	Chair Gervasi
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7.	Adjournment -----	(Action) Chair Gervasi
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April 4th, 2022 Board of Education Meeting Minutes

Executive Session: Zoom – 5:00pm – 6:00pm

Pursuant to O.R.S. § 192.660 (2)(i) legal notice is hereby given to the members of the Tillamook Bay Community College Board of Education (Board) and to the general public that the Board had elected to go into Executive Session for the purpose of discussing personnel related issues on Monday, April 4, 2022 at 5:00pm in a virtual format.

TBCC Board Meeting: Zoom – 6:00pm – 8:00pm

Members in Attendance: Kathy Gervasi, Mary Faith Bell, Mary Jones, Tamra Perman

Members Not in Attendance: Pam Zweifel, Betsy McMahon, Jennifer Purcell

TBCC Staff in Attendance: President Ross Tomlin, VP Teresa Rivenes, VP Heidi Luquette, Director Erin McCarley, Director Carl Chambers, AVP Kyra Williams, AVP Rhoda Hanson, Director Sheryl Neu, Michele Degraffenreid, Executive Assistant Sommer Hendrickson, ASTBCC President Selena Ayala, and Megan Deanne McKenna

Call to Order • Acknowledge Guests (Agenda Item 1) ----- Chair Gervasi

The meeting was called to order at 5:55pm. President Tomlin introduced the new HR Director Carl Chambers.

Consent Agenda (Agenda Item 2) ----- (Action) Chair Gervasi

Approval of Agenda (Agenda Item 2.a)

There were no changes to the agenda for the April 4th, 2022 meeting.

Approval of March 7th, 2022 Meeting Minutes (Agenda Item 2.b)

There were no corrections to the minutes from the March 7th, 2022 meeting minutes.

Personnel Report (Agenda Item 2.c)..... VP Luquette

The Personnel Report for the month is included in the packet for this meeting. Recently filled positions include Dean of General Education and Transfer, the Director of Nursing and Allied Health Programs and the SBDC Office Support Specialist. Interviews are scheduled for Director of Business Services, Director of SBDC, Tillamook Works Coordinator and a contingent offer out on the

ABE/GED/ESOL/Spanish faculty position. The following positions remain open until filled: Evening Facilities Specialist, Payroll Specialist, and the Program Coordinator: Healthcare position.

Tamra Perman motioned to approve the Consent Agenda. Mary Jones seconded the motion. **The motion carried.**

Invitation for Public Comment (Agenda Item 3) ----- Chair Gervasi
No members of the public were present.

New Business and/or focused policy discussions (Agenda Item 4)

Policy Review: 400-level Policies: Second Reading (Agenda Item 4.a)President Tomlin
Policies in the 400-series being revised were presented for a second reading. No changes had been made since the first reading at the March meeting.

Tamra Perman motioned to approve the revisions to the 400-level policies as presented. Mary Jones seconded the motion. **The motion carried.**

Policy Review: 500-Level Polices: First Reading (Agenda Item 4.b)..... President Tomlin
Our Board Policy Committee (Kathy, Mary Faith, Mary) met in March to review recommended edits to the 500-level policies and see if any other edits were suggested. The 500-level policy that has been revised was presented to the Board. This was a first reading for these revisions. The Board had no questions or concern.

Tuition & Fees for 2022-2023: Second Reading Reading (Agenda Item 4.c) AVP William
An increase of \$2 per credit for tuition, an increase of \$3 per credit for fees, and no change to the \$50 late fee was proposed to Board members at the March meeting. The increases to the fees would still place TBCC as one of the least expensive Community Colleges in Oregon. This was a second reading for the proposed increases. There have been no changes made since the first reading at the March meeting.

Mary Jones motioned to approve the revisions to the tuition and fees as presented. Tamra Perman seconded the motion. **The motion carried.**

President's contract, Goals for 2022-2023 (Agenda Item 4.d).....President Tomlin
The President's contract and goals for 2022-2023 were presented to the board during their executive session. The Board commended President Tomlin on his hardwork.

Tamra Perman motioned to approve the Presidents contract and goals as presented. Mary Faith Bell seconded the motion. **The motion carried.**

New Degrees: First Reading (Agenda Item 4.b)..... VP Rivenes
VP Rivenes shared four new MTM degrees with the Board of education for a first reading. The degrees were an Associate of Science- Transfer (MTM) Sociology, Associate of Science- Transfer

(MTM) Sociology and Anthropology, Associate of Arts- Transfer (MTM) Sociology, and Associate of Arts- Transfer (MTM) Sociology and Anthropology. These degrees are statewide, and would be helping prepare students for their junior year in these majors at any Oregon public institution. VP Rivenes then stated that we would only be required to add one to three new courses with these MTM's, one of these being an Environmental Sociology course and the other being Intro to Cultural Anthropology. The rest of the required courses we already have in place at TBCC. The Board wanted to know if the College would need more staff to teach these courses. VP Rivenes informed them that we have adjuncts who can already teach these courses.

Information-Only Items (Agenda Item 5)

Program Review: Nature and Outdoors (Agenda Item 5.a)VP Rivenes

VP Rivenes introduced Megan Deanne McKenna. Megan gave a summary of the Nature and Outdoors program review via slideshow. She identified the strengths and weaknesses in the program so far. Megan gave some solutions to some of the identified weaknesses. She highlighted some of her short-term and long-term plans for this program. The Board had no questions or concerns but were impressed with her work.

Insight Report for new Strategic Plan (Agenda Item 5.b)Director McCarley

Director McCarley presented some highlights and the seven big themes from the insight report. The Board was advised that our insight report was overwhelmingly positive and that the negatives identified are things the College is already working on fixing. Director McCarley let the Board know that the Strategic Planning Committee will continue to meet every week to work on some identified priority areas. They will have a near-final version of the vision and mission statement ready for their review by the May Board meeting.

ASTBCC Report (Agenda Item 5.c)ASTBCC President Ayala

ASTBCC President Ayala provided updates on ASTBCC. She stated they are planning a game night for April 12th from 4-6 pm. They are hoping to see a lot of student participation. VP Luquette noted that they are also looking at hosting a voter registration drive in April for students at the College.

Financial Report (Agenda Item 5.d)AVP Williams

The financial report for the month of February is included in the packet for this meeting. AVP Williams stated the College is on track for the rest of the year. Tuition revenue is still not looking good; however, she will recover some losses through what is left of the HERF funds. The Budget meeting is next week on Monday, April 11th at 5pm via Zoom.

President's Report (Agenda Item 5.e) President Tomlin

President Tomlin began his remarks with a reminder that the next board meeting is scheduled for May 2nd, 2022, at 5:00 pm. He then reminded the Board that he and VP Luquette would be at the OCCA Convention next week, and he will be attending the OCCA Board Meeting Friday, May 6th.

He then had VP Luquette give an update on the Bond. VP Luquette announced that the Secretary of State had approved the materials for the Bond. The Bond website is now up and can be referred to for information. President Tomlin has a PowerPoint that was also approved for use at his Bond

presentations. The Yes Committee has been working hard on behalf of TBCC and has created a bi-fold brochure and postcard mailers that will be going out around the same time as ballots.

She then informed the Board that the EDA Grant is looking positive, and she hopes to have the funds by May. Once funds are received, planning will begin, starting with the timeline for renovating the CIT building. She also noted that TBCC had received the Earmark Grant from Congressman Schrader's office and had officially been given information on how to begin the process of requesting government funding. We submitted a request last Friday to Senator Merkley's office. This request was for funding the CDL/Truck driving program. VP Rivenes and her team, specifically JoAnn Critelli, wrote up a proposal for this. The funding would potentially help enhance the truck driving program by supporting more students, buying a new truck, and implementing stronger safety/security measures. VP Luquette then advised we put in a similar request to Congressman Schrader's office for the same thing next year due to the encouragement of his team. VP Luquette pointed out that we will not be a part of Representative Schrader's district next year but will be in Representative Suzanne Bonamici's district instead. She ensured that we would work on building a solid relationship with her.

President Tomlin then notified the Board that the Leadership Team had finished going through the budget balance process. He advised that the College will pull from the Timber Tax fund and the Strategic initiative fund again. Through this process, we have ensured that no current positions will be impacted; however, the College will be holding back on a couple of new positions that have not been filled. President Tomlin stated that we would be maintaining the COLA and step increase for faculty and staff. President Tomlin is meeting with faculty and staff over the coming few weeks to talk about the budget and where it ended up.

The Leadership Team will now be a single group with seven members. The team will meet weekly. He ended positive, stating that enrollment looks good for Spring due to the SBDC Program. Twenty-seven businesses have currently enrolled, meaning an increase in our FTE count.

Board Member Discussion Items (Agenda Item 6) ----- Chair Gervasi

There were no discussion items from Board members.

Adjournment (Agenda Item 7) ----- Chair Gervasi

Mary Faith Bell motioned to adjourn the meeting. Mary Jones seconded the motion. **The motion carried.** The regular board meeting was adjourned at 7:08pm.

Personnel

RECOMMENDATION

CONSENT AGENDA

BACKGROUND INFORMATION----- HR Director Carl Chambers

Position Title	Application Review Begins	Start Date	Comment	Screening Committee Chair
Current Posted Openings				
Vice President of Academic and Student Services			Open until filled	Ross Tomlin
Dean of General Education and Transfer		4/4/2022 Doug Goodwin	Filled	Teresa Rivenes
Director of Business Services			Pulled posting	Kyra Williams
Director of Nursing & Allied Health Program		4/11/2022 Ann Cook	Filled	Matthew Rehl
Director of the Small Business Development Center			Second interview week of 4/25/22 Interim hired	Teresa Rivenes
Evening Facilities Specialist			Open until filled	Pat Ryan
Payroll Specialist			Open until filled	Kyra Williams
Program Coordinator: Healthcare			Open until filled	Matthew Rehl
SBDC Office Support Specialist		4/18/2022 Priscilla Garcia	Filled	Teresa Rivenes
Development Specialist			Open until filled	Britta Lawrence
Tillamook Works Coordinator			Pulled posting	Teresa Rivenes

ABE/GED/ESOL/Spanish		Fall Term 2023 Tom Lackaff	Filled	Teresa Rivenes
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Invitation of Public Comment

RECOMMENDATION

AVAILABLE AT BOTH THE BEGINNING AND END OF THE MEETING IS AN OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY ISSUE WITHIN THE JURISDICTION OF THE TILLAMOOK BAY COMMUNITY COLLEGE BOARD OF EDUCATION. THE BOARD CHAIR MAY DETERMINE REASONABLE TIME, SPACE AND MANNER LIMITATIONS. AT THE CONCLUSION OF PUBLIC COMMENT, INDIVIDUAL MEMBERS OF THE BOARD MAY RESPOND TO COMMENTS MADE BY THOSE WHO HAVE ADDRESSED THE BOARD, MAY ASK STAFF TO REVIEW A MATTER, OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA.

BACKGROUND INFORMATION.....Chair Gervasi

NEW BUSINESS AND/OR FOCUSED POLICY DISCUSSIONS

RECOMMENDATION

BACKGROUND INFORMATION----- Chair Gervasi

CNA Program

RECOMMENDATION

FIRST READING

BACKGROUND INFORMATION..... VP Rivenes

This is one of the first action items you will see from our Title III grant.

Local partners have expressed, and research has verified, a high demand for CNA's in Tillamook County. For this reason, TBCC desires to start an eight-credit Certified Nursing Assistant Certificate Program that provides unique combination of academic study and hands on training. The CNA program allows students to build credits and advance in the healthcare field.

We already have the support of the Economic Development Council who will be funding our first CNA cohort, which will run this summer!

See attached for the program description. I am happy to entertain any questions you may have.

Certified Nursing Assistant Certificate

Overview

This Certificate combines classroom, skills lab, and hands-on clinical experience to prepare students for the roles and responsibilities of a CNA I. CNA's work directly under the supervision of a licensed nurse in a variety of healthcare settings to provide patient's with comfort services and assistance with activities of daily living. Students will learn basic bedside nursing skills, including communication, infection prevention, safety and hygiene, body mechanics for safe body transfer and the basic principles of personal care with dignity.

Certificate Learning Outcomes

Students who successfully complete this certificate will be able to:

1. Apply nursing assistant skills proficiently and appropriately to perform authorized duties.
2. Apply basic healthcare knowledge in a variety of healthcare settings.
3. Individuals who complete this certificate will be prepared to take, and pass, the CNA certification exam.

Students in this program will learn to;

- Provide person-centered nursing assistant skills in a professional manner through caring and respectful interaction with patients, families, and the healthcare team.
- Communicate professionally and effectively with diverse individuals.
- Demonstrate an ability to gather information, think critically, and solve problems in the clinical setting.
- Utilize appropriate infection prevention measure while providing care, including hand hygiene, PPE, disposal of contaminated articles, and hazardous wastes.
- Utilize proper body mechanics and safety transfer to prevent injury to self and patient.
- Implement basic principles of personal care, including bathing, comfort care, dressing/undressing, and grooming.
- Distinguish between personal and professional values and legal/ethical responsibilities in practice.
- Performs First Aid and initiates emergency response procedures as required.

Career Pathway Certificate: Certified Nursing Assistant Certificate

TBCC guarantees, at a minimum, the following courses each quarter for the completion of this Career Pathway Certificate.
A student can transfer in or take other courses that meet the requirements, though this is discouraged.

		SPRING TERM	SUMMER TERM
YEAR 1		HE 110 CPR/AED for Professional Rescuers and Health Care Providers (1 CR)	CNA I Certified Nursing Assistant I (7 credits)
		<i>Credit Total 1</i>	<i>Credit Total: 7</i> 8 Credits – apply for CPC!

Tillamook Bay Community College 2022-2023 www.tillamookbaycc.edu *NOTE: In order to complete the CWE students must be 18 years of age and have completed the Castle Branch Healthcare requirements (criminal background check, drug screen and required immunizations).

500-Level Policy Revisions

RECOMMENDATION

ACTION ITEM - SECOND READING

BACKGROUND INFORMATION President Tomlin

This is the year that we are reviewing all of the Board policies. Our Board Policy Committee (Kathy, Mary Faith, Mary) met in March to review recommended edits to the 500-level policies and see if any other edits were suggested. The revised 500-level policy follows this docket page.

This is a second reading for these revisions; no changes have been made since the first reading. We ask that the Board approve the revisions at this time.

STUDENT RESOURCES & SCHOLARSHIPS

Article No.: 501

Approved: March 7, 2011, July 15, 2013, May 2, 2016, [April XX, 2022](#)

Reference: ORS 341.485

Related to: AR B008, AR B010

INTRODUCTION

TBCC will try to assist a student with financial aid when the person/family is unable to meet college expenses. It is the student's responsibility to: (1) obtain and file the appropriate forms; (2) maintain the correct contact information on file; (3) respond promptly and fully to all requests for information; and (4) understand and comply with the rules governing the aid received.

501.1 – ~~BOARD-College~~ SET RATES

The ~~Board-College~~ will periodically set and publish tuition rates, deferred tuition, interest charges and other financial programs and charges. Student financial resource processes will be developed and implemented [through the Financial Aid office with approval of the AVP of Finance, the AVP of Student Services and the VP of Academic and Student Services](#). ~~Through College administrative Without prior approval by the Chief Finance Office or Chief Academic Officer,~~ students with past due debts to the College will not be allowed to register for classes until the total indebtedness is paid in full. Individuals whose accounts have been submitted to the Oregon Department of Revenue for collection will not be eligible for a deferred tuition note or the Student Assistance Fund.

501.2 STUDENT EMPLOYMENT

Student employment may be available at the College. A minimum of two pay grade levels of student employment are available.

A. [PAID STUDENT TUTOR](#)S

[Paid Student](#) Tutors will be hired as a student employee on a term-by-term basis. The total employment for each term shall not exceed 40 hours per term. Exceptions to the maximum hours per term may be determined by the peer-tutor supervisor in consultation with the Human Resource Director [and AVP of Student Services](#).

B. STUDENT GOVERNMENT AND HONOR SOCIETY OFFICERS

TBCC supports student leadership and values students developing their leadership skills. It is important to have as many students as possible develop their skills. To that end, a student may be an officer in only one of the student government and honor society organizations. ~~Scholarships~~[An employment position of student employee](#) will be granted on a per term basis to officers of the following College student organizations:

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1. Associated Students of Tillamook Bay Community College (ASTBCC) – President, Vice President, Finance Manager, Public Relations Director, and Office Manager
2. Phi Theta Kappa International Honor Society (PTK) – President, Vice President, Secretary, Public Relations Director, and Treasurer

To qualify, student officers of ASTBCC and PTK need to be actively participating in the administration, planning, and leadership of their respective organization for documented hours served. Hours qualifying include acting as a liaison between students, ~~faculty~~ ~~faculty~~, and administration, assisting in the coordination and implementation of a variety of student interest topics to contribute to the social and intellectual development of the student body, and representing the student body in committee meetings and college events.

Each term, the staff advisor to each organization will identify qualified officers and the ~~AVP of Student Services~~ ~~Director of Facilities, Safety and Human resources~~ or designee will approve the award. The total value of each officer's ~~scholarship~~ ~~employment~~ each term shall not exceed the equivalent cost of four credits of tuition.

~~501.2~~ **501.3- GENERAL TUITION WAIVERS**

Tuition waivers and discounts are allowed in some circumstances for courses offered by Tillamook Bay Community College (excluding partner agency courses) as prescribed in College Administrative Rule B008. Tuition waivers will be granted at the President's discretion to support an organized student recruitment marketing campaign.

A. GED GRADUATES

To help students transition to college-level coursework, students in the GED program will receive a tuition waiver for a single ~~course during their GED studies credit or continuing education course~~ (maximum value equivalent to four credits tuition). ~~The waiver may be used -after completing two GED exams.- After completing all GED examinations students are again awarded a free college class (maximum value equivalent to four credits tuition).~~

B. FORMER FOSTER CHILDREN TUITION AND FEE WAIVER

Tillamook Bay Community College will waive tuition and fees not covered by federal or state aid for former foster children age 25 and under. This waiver does not apply to textbooks.

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STUDENT RESOURCES & SCHOLARSHIPS

Article No.: 501

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Reference: ORS 341.485

Related to: AR B008, AR B010

C. GOLDEN AGE TUITION WAIVER

A 50% tuition waiver for credit or continuing education courses may be granted to individuals who are 62 years of age or over when classes begin. This tuition waiver does not apply to course or lab fees and textbook costs. The waiver is on a first-come, first-serve and space-available basis.

D. SENIOR AUDIT TUITION WAIVER

An Oregon resident 62 years of age or over will qualify for a tuition waiver to audit a course if: space is available in the course after tuition-paying students have registered; the department the course is being taught in approves; the auditing student is registered for eight credits or fewer per term; and, if the course is designated as a lower division collegiate course. This waiver is on a first come, first-served basis and does not apply to course or lab fees and textbook costs.

E. VETERANS TUITION WAIVER**1. DISABLED OREGON VETERANS**

Tillamook Bay Community College shall waive tuition (not covered by any other agency or government sponsored program) of veterans who are identified as disabled fifty percent or more while participating as a result of military service and who listed Oregon as their permanent residence at time of discharge. These waivers will be administered through processes outlined in Administrative Rule B010.

2. DEPENDENTS OF FALLEN OR 100% DISABLED OREGON SERVICE PERSONNEL

Tillamook Bay Community College will provide a tuition waiver to the spouse and children age 23 and under (including adoptive and step-children) of all branches of the United States Armed Forces or United States Coast Guard who:

- Died while on active duty, or
- Died as a result of a military service-connected disability, or
- Is 100% permanently disabled as a result of a military service-connected disability as certified by the U.S. Department of Veterans' Affairs.

STUDENT RESOURCES & SCHOLARSHIPS

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Reference: ORS 341.485
Related to: AR B008, AR B010

In addition, the student must be a resident of Tillamook Bay Community College district at the time of application for a waiver. These waivers will be administered through processes outlined in Administrative Rule B008.

501.3 501.4- SCHOLARSHIPS

Throughout each academic year, scholarship opportunities are made available to prospective and continuing Tillamook Bay Community College students. These scholarships can have different funding sources, different award criteria (e.g., local high school graduate, academic achievement, financial need, etc.), and often have different application requirements (e.g., completed FAFSA, student essays, etc.) and filing deadlines. Specific guidelines for advertising and award of institutional scholarships are part of College Administrative Rule B008.

On a regular basis and as approved by the College President, Tillamook Bay Community College will advertise the available scholarships, their award criteria, application requirements, and filing deadlines.

Following the filing deadline, the Tillamook Bay Community College Scholarship Committee will meet to review the applications, verify that the applicants meet the published requirements, and identify award finalists based on the award criteria and availability of scholarship funds.

A. FIRST CLASS SCHOLAR TUITION SCHOLARSHIP

The TBCC First Class Scholars Program is a tuition scholarship available to qualified Tillamook County high school or home school graduates. The scholarship is awarded in conjunction with the Oregon Promise tuition grant and covers any remaining tuition, fees and textbooks covers an up to six terms at \$250 per term for 6 terms of enrollment (6 terms up to 19 credits a term).

B. CAREER TO CAREER TUITION SCHOLARSHIP

The Career-to-Career/Career-to-Career scholarship is a tuition scholarship available to qualified Tillamook County individuals who need support transitioning to a new career or promotion. The scholarship covers up to one hundred and fourteen credits of tuition, over six terms of enrollment (6 terms up to 19 credits a term).

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Dates for 22-23 Board Meetings, Board Retreat

RECOMMENDATION

FIRST READING

BACKGROUND INFORMATION President Tomlin

The Board normally meets on the first Monday of the month (at 5 pm) except where the first Monday falls on a Holiday. Then the Board meets on the following Monday. There are **NO Board meetings in the months of July or August, except in Special Election years**. This is a first reading for these dates.

DATE	YEAR	TIME	NOTE
July	2022	-	No Board Meeting
August - ?	2022	-	No Board Meeting – Board Retreat?
September 12	2022	5:00PM	The first Monday in September is a holiday.
October 3	2022	5:00PM	
November 7	2022	5:00PM	
December 5	2022	5:00PM	
January 9	2023	5:00PM	The first Monday in January is a holiday.
February 6	2023	5:00PM	
March 6	2023	5:00PM	
April 3	2023	5:00PM	
May 1	2023	5:00PM	
June 5	2023	5:00PM	

Policy Review: Policy 312

RECOMMENDATION

ACTION ITEM – SECOND READING

BACKGROUND INFORMATION President Tomlin

We are waiting to revise the 300 policies when the new HR Director comes on board. This one policy has some time sensitive information that needs to be added to it, so it is being brought forward to the Board now.

This is a second reading for these revisions; no changes have been made since the first reading. We ask that the Board approve the revisions at this time.

LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

Definitions:

Full-time employee - classified as 1.0 FTE and scheduled to work a minimum of 1992 hours per year.

Part-time employee – classified as at least 0.5 FTE but less than 1.0 FTE and scheduled to work a minimum of 996 hours per year.

Part-time hourly – classified as working 15 hours a week or less.

Accrued leave will begin the first day of employment.

312.1 PAID VACATION LEAVE

Eligible employees, as described in the Summary of Employee Benefits Chart contained in Appendix B-1, shall earn prorated paid vacation leave each month according to the following schedule:

NON-EXEMPT

FIRST YEAR	10 Days (80 Hours) Per Year
SECOND YEAR	15 Days (120 Hours) Per Year
THIRD YEAR & THEREAFTER	20 Days (160 Hours) Max. Per Year

EXEMPT

FIRST YEAR AND EACH YEAR THEREAFTER - 20 Days (160 Hours) Max. Per Year

A. Eligibility

1. Eligible part-time employees shall earn prorated paid vacation leave based on FTE.
2. Full-time employees who work less than a full-time schedule (unpaid leave or professional leave) for a temporary period will earn leave on the basis of FTE.
3. Accrued vacation leave may be taken during the introductory period only with permission from the employee's supervisor and the College President.

LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

B. Scheduling

1. Vacation schedules shall be approved by the employee's supervisor in accordance with the needs of the College, and when feasible, shall be scheduled to prevent the loss of vacation time earned.
2. In cases of conflict, the supervisor will determine which request will have precedence.

C. Unused Vacation Leave

1. Employees may accrue an unlimited amount of vacation leave. However, when an employee leaves the employment of the College, unused vacation will be paid up to 20 days (160 hours) at the current salary rate, or at the discretion of the President.
2. Employees whose compensation is not fully funded by the College's General Fund will be paid all wages due and will be paid for all earned, unused vacation pay if funding for that purpose is provided by the funding entity providing their compensation. Unfunded vacation pay is at the discretion of the President.

312.2 HOLIDAYS

There shall be ~~eleven, twelve~~ paid holidays annually: New Year's Day, Martin Luther King Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, day after Thanksgiving, day before Christmas, Christmas Day, and one floating holiday during the Christmas holiday to be designated by the President.

A. Eligibility

1. Eligible employees, as described in the Benefits Chart in Appendix B-1, shall earn paid holiday leave.
2. Eligible part-time employees shall earn paid holiday leave for the hours they are normally scheduled to work on the day of the week on which the holiday falls

~~-B. Scheduling~~

B. Scheduling

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LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

-
1. In the event that essential College operations require that an employee work on a designated paid holiday, a non-exempt employee shall be compensated overtime wages in accordance with Article 311.1.
 2. In the event that a designated paid holiday falls during a period of an employee's scheduled paid vacation leave, that holiday shall not be charged against the employee's vacation leaves.

312.3 PAID SICK LEAVE

Tillamook Bay Community College provides paid sick leave to college employees as required under Oregon law. Sick leave hours are provided only for the employee's own illness or injury, or to care for a family member (as defined below).

A. Eligibility

1. Eligible employees, as described in the Benefits Chart in Appendix B-1, shall earn paid sick leave as outlined in the Benefits Chart.
2. Eligible part-time employees .5 -.99 shall earn prorated sick leave on the basis of FTE.
3. Full-time employees who work less than a full-time schedule (unpaid leave or professional leave) for a temporary period will earn prorated sick leave on the basis of FTE.
4. Effective January 1, 2016; under SB 454, employees less than .5 FTE shall earn sick leave. Sick leave shall be earned as described in the Benefits Chart in Appendix B1.

Part-time employees less than .5 FTE and adjunct faculty may earn up to a maximum of 40 hours of sick leave a year. Maximum accrual of sick leave is 80 hours. Maximum use of sick leave is 40 hours per year.

5. In the event of a change in an employee's FTE, in which the new FTE is .5 or greater, sick leave will be prorated on the basis of the new FTE. Previously accrued sick leave will remain with the employee.
In the event of a change in an employee's FTE, in which the new FTE is less than .5 sick leave shall be earned as described in the Benefits Chart in Appendix B-1. Upon

LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

termination of employment accrued sick leave shall not be compensated for unless otherwise allowed under ORS.238.350.

The College provides regular notification to each employee of the amount of accrued and unused sick leave by written notice in the employee's paycheck.

B. Scheduling

1. In the event of illness or injury as applied to this section, the employee shall make a reasonable attempt to notify the employee's supervisor before or at the beginning of each scheduled work day. Each day's absence shall be reported on the monthly time sheet or leave record upon the employee's return to work and shall be applied against any unused sick leave.
2. In the event of illness or injury of an employee's immediate family which necessitates the employee's absence, unused sick leave may be used to a maximum of three days in any one instance. At the discretion of the College President or those designated by the College President, the three-day period may be extended in exceptional circumstances.
3. If an illness or injury exhausts unused sick leave, then vacation days, accumulated compensatory time and/or unpaid leave may be taken, only if said leave does not jeopardize the efficient operation of the College as determined by the College President or those designated by the President.
4. A doctor's note may be required by the employee's supervisor for any sick leave referred to above.

C. Use of Sick Leave

Sick leave may be used for the following purposes:

1. For the employee's mental or physical illness, injury or health condition; need for medical diagnosis, care or treatment of a mental or physical illness, injury or health condition; or need for preventive medical care;
2. For care of a family member with a mental or physical illness, injury or health conditions; care of a family member who need medical diagnosis, care or treatment of a mental or physical illness, injury or health condition; or care of a family member who needs preventive medical care;
3. To care for an infant or newly adopted child under 18, or for a newly placed foster child under 18, or for a child over 18 if the child is incapable of self-care because of mental or physical disability.
4. To care for a family member with a serious health condition

LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

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5. To recover from or seek treatment for a serious health condition that renders the employee unable to perform at least one of the essential functions of the employee's job.
 6. To care for a child of the employee who is suffering from a non-serious illness, injury or condition.
 7. To deal with the death of a family member by attending the funeral or alternative, making arrangements necessitated by the death of a family member, or grieving the death of a family member.
 8. To seek legal or law enforcement assistance or remedies to ensure the health and safety of the employee or the employee's minor child or dependent for proceedings related to domestic violence, harassment, sexual assault, or stalking.
 9. To seek medical treatment, recover from injuries, or obtain services related to domestic violence, sexual assault, harassment or stalking incidents to the employee or employee's minor child or dependent.

312.4 UNPAID SICK LEAVE - FAMILY MEDICAL LEAVE

The College will comply with all provisions of the Family and Medical Leave Act (FMLA) of 1993 and the Oregon Family Leave Act (OFLA) of 1995.

A. Family Medical Leave Act

Unpaid leave for eligible employees will be provided to care for themselves or family members in cases of illness, injury, childbirth and adoption.

"Family members" for the purpose of FMLA leave means a (n): spouse, child of the employee, custodial parent, noncustodial parent, biological parent, adoptive parent, step or foster parent, in loco parentis when the employee was a child.

In order to be eligible for the benefits under FMLA, an employee must have been employed by the College for at least 12 months and have worked at least 1250 hours during the past 12 month period.

Employees who qualify for FMLA leave will have continued health care insurance coverage. Employees shall be responsible for any health insurance premium costs in excess of the current benefit amount paid by the College.

LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018, October 1, 2018

B. Oregon Family Medical Leave Act

Unpaid leave for eligible employees will be provided to care for themselves or family members in cases of illness, injury, death, childbirth and adoption.

“Family members” for the purpose of OFLA leave means a(n): spouse, child of the employee, custodial parent, noncustodial parent, biological parent, adoptive parent, step or foster parent, in loco parentis when the employee was a child, same-gender domestic partner, child of same-gender domestic partner, grandparent, grandchild, parent-in-law or parent of same-gender domestic partner.

In order to be eligible for benefits under OFLA, an employee must work an average of 25 hours per week and have been employed at least 180 days prior to the first day of the family medical leave of absence. However, for parental leave, an employee becomes eligible upon completing 180 days immediately preceding the date on which the parental leave begins. There is no minimum average number of hours worked per week when determining employee eligibility for parental leave.

Public Health Emergency

~~Unpaid leave for eligible employees will be provided to care for school-age children who require home care due to the closure of the child’s school or childcare provider. Closure must be the result of a declared public health emergency by the Governor.~~

~~To qualify for OFLA due to a public emergency an employee must have been employed for 30 days prior to commencing leave and worked an average of 25 hour per week in the 30 days prior to commencing leave.~~

Public Health Emergency

~~Unpaid leave for eligible employees will be provided to care for school-age children who require home care due to the closure of the child’s school or childcare provider. Closure must be the result of a declared public health emergency by the Governor.~~

~~To qualify for OFLA due to a public emergency an employee must have been employed for 30 days prior to commencing leave and worked an average of 25 hour per week in the 30 days prior to commencing leave.~~

Commented [PR2]: HB 2472 allows for the use of OFLA by eligible employees to care for a child whose school or childcare facility closes due to public health emergency.
Limited qualifying conditions.

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Limited qualifying conditions.
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LEAVE

ARTICLE NUMBER: 312

RELATED TO: AR C002

LAST APPROVED: June 2, 2008, May 2, 2016, February 5, 2018, June, 4, 2018,
October 1, 2018

Reference: Appendix B1, 311.1, Family Medical Leave Act 1993, State of Oregon
Family Medical Leave Law

Employees who qualify for OFLA leave will have continued health care insurance coverage. Employees shall be responsible for any health insurance premium costs in excess of the current benefit amount paid by the College.

Under OFLA an eligible employee is entitled to take up to two weeks bereavement leave following the death of a family member as defined by OFLA. The employee must complete the leave within 60 days of learning of the death.

Federal and state leave entitlements generally run concurrently.

Absence beyond the entitlement provided in State and Federal law will be treated as Extended Leave of Absence.

312.5 CATASTROPHIC LEAVE: DONATIONS AND REQUEST FOR SICK LEAVE HOURS

Tillamook Bay Community College recognizes that employees can experience personal medical situations resulting in the need for additional time off in excess of their available leave. To address this need, eligible employees will be allowed to donate sick leave from their sick leave balance to their co-workers in need. Donation of sick leave hours and requests to receive sick leave hours will be in accordance with AR C002.

New Degrees

RECOMMENDATION

ACTION – SECOND READING

BACKGROUND INFORMATION VP Rivenes

We are bringing forward, for your approval, the following new Major Transfer Map (MTM) degrees for adoption:

- Associate of Science-Transfer (MTM) Sociology
- Associate of Science-Transfer (MTM) Sociology & Anthropology
- Associate of Arts-Transfer (MTM) Sociology
- Associate of Arts-Transfer (MTM) Sociology & Anthropology

These are statewide degrees that will prepare a student as a junior in the major at every Oregon public institution.

There have been no changes since your first reading.

I am happy to entertain any questions.

Associate of Arts Transfer: Sociology & Anthropology Degree

TBCC guarantees, at a minimum, the following courses each quarter for the completion of the Associate of Science Transfer-Sociology. A student can transfer in or take other courses that meet the requirements though this is discouraged.

	FALL TERM	WINTER TERM	SPRING TERM
YEAR 1	CG 100 College Success & Survival (3 CR)	ENG 254 Survey of American Lit II (4 CR)* OR ENG 105 Introduction to Drama (4 CR)*	HST 202 US History 1840 -1914 (4 CR)* OR HST 203 US History 1914 to Present (4 CR)*
	WR 121 English Composition I (4 CR)*	WR 122 English Composition II (4 CR)* OR WR 227 Tech & Professional Writing (4 CR)*	SOC 206 Social Problems (4 CR)*
	SPA 101 First Year Spanish I (4 CR)	SPA 102 First Year Spanish II (4 CR)	SPA 103 First Year Spanish III (4 CR)
	LEAD 110 Leadership & Ethics in the Helping Professions (4 CR)	SOC 204 Sociology in Everyday Life (4 CR)	COMM 111 Public Speaking (4 CR)*
	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>
YEAR 2	FALL TERM	WINTER TERM	SPRING TERM
	BI 101 Biology I (4 CR)* OR G 201 Intro to Physical Geology (4 CR)	BI 102 Biology II (4 CR)* OR G 202 Physical Geology (4 CR)	BI 103 Biology III (4 CR)* OR GS 108 Phys. Science (Oceanography) (4 CR) NOTE: GS 109 is also acceptable
	SPA 201 Second Year Spanish I (4 CR)	SPA 202 Second Year Spanish II (4 CR)	SPA 203 Second Year Spanish III (4 CR)
	ENG 250 Folklore & Mythology (4 CR)*	ATH 103 Intro to Cultural Anthropology (4 CR)	SOC 228 Intro to Environmental Sociology (4 CR)
		MTH 243 Statistics (4 CR)*	MTH 244 Statistics II (4 CR)*
	<i>CREDIT TOTAL 12</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>

Total 91 credits Part Time Students:

YEAR 1	YEAR 2	YEAR 3	YEAR 4
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Tillamook Bay Community College 2022-2023 www.tillamookbaycc.edu *Note: We recommend these courses in order to also complete the Oregon Transfer Module (OTM)

Associate of Arts Transfer: Sociology Degree

TBCC guarantees, at a minimum, the following courses each quarter for the completion of the Associate of Science Transfer-Sociology. A student can transfer in or take other courses that meet the requirements though this is discouraged.

	FALL TERM	WINTER TERM	SPRING TERM
YEAR 1	CG 100 College Success & Survival (3 CR)	ENG 254 Survey of American Lit II (4 CR)* OR ENG 105 Introduction to Drama (4 CR)*	HST 202 US History 1840 -1914 (4 CR)* OR HST 203 US History 1914 to Present (4 CR)*
	WR 121 English Composition I (4 CR)*	WR 122 English Composition II (4 CR)* OR WR 227 Tech & Professional Writing (4 CR)*	SOC 206 Social Problems (4 CR)*
	SPA 101 First Year Spanish I (4 CR)	SPA 102 First Year Spanish II (4 CR)	SPA 103 First Year Spanish III (4 CR)
	LEAD 110 Leadership & Ethics in the Helping Professions (4 CR)	SOC 204 Sociology in Everyday Life (4 CR)	COMM 111 Public Speaking (4 CR)*
	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>
YEAR 2	FALL TERM	WINTER TERM	SPRING TERM
	BI 101 Biology I (4 CR)* OR G 201 Intro to Physical Geology (4 CR)	BI 102 Biology II (4 CR)* OR G 202 Physical Geology (4 CR)	BI 103 Biology III (4 CR)* OR GS 108 Phys. Science (Oceanography) (4 CR) NOTE: GS 109 is also acceptable
	SPA 201 Second Year Spanish I (4 CR)	SPA 202 Second Year Spanish II (4 CR)	SPA 203 Second Year Spanish III (4 CR)
	PSY 201 Intro to Psychology (4 CR)*	ATH 103 Intro to Cultural Anthropology (4 CR)	SOC 228 Intro to Environmental Sociology (4 CR)
		MTH 243 Statistics (4 CR)*	MTH 244 Statistics II (4 CR)*
	<i>CREDIT TOTAL 12</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>

Total 91 credits Part Time Students:

YEAR 1	YEAR 2	YEAR 3	YEAR 4
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Tillamook Bay Community College 2022-2023 www.tillamookbaycc.edu *Note: We recommend these courses in order to also complete the Oregon Transfer Module (OTM)

Associate of Science Transfer: Sociology & Anthropology Degree

TBCC guarantees, at a minimum, the following courses each quarter for the completion of the Associate of Science Transfer-Sociology. A student can transfer in or take other courses that meet the requirements though this is discouraged.

	FALL TERM	WINTER TERM	SPRING TERM
YEAR 1	CG 100 College Success & Survival (3 CR)	ENG 254 Survey of American Lit II (4 CR)* OR ENG 105 Introduction to Drama (4 CR)*	ART 212 Modern Art History (4 CR)* OR ART 211 History of Film (4 CR)*
	WR 121 English Composition I (4 CR)*	WR 122 English Composition II (4 CR)* OR WR 227 Tech & Professional Writing (4 CR)*	SOC 206 Social Problems (4 CR)*
	LEAD 110 Leadership & Ethics in the Helping Professions (4 CR)	SOC 204 Sociology in Everyday Life (4 CR)	HST 202 US History 1840 -1914 (4 CR)* OR HST 203 US History 1914 to Present (4 CR)*
	PSY 201 Intro to Psychology (4 CR)*	PSY 202 Intro to Psychology, Part II (4 CR)	COMM 111 Public Speaking (4 CR)*
	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>
YEAR 2	FALL TERM	WINTER TERM	SPRING TERM
	BI 101 Biology I (4 CR)* OR G 201 Intro to Physical Geology (4 CR)	BI 102 Biology II (4 CR)* OR G 202 Physical Geology (4 CR)	BI 103 Biology III (4 CR)* OR GS 108 Phys. Science (Oceanography) (4 CR) NOTE: GS 109 is also acceptable
	CS 160 Intro. To Computer Science (4 CR)	CHOOSE 1 ART 270 Printmaking (3 CR) ART 140 Digital Photography (3 CR)	PSY 239 Abnormal Psychology (4 CR)
	ENG 250 Folklore & Mythology (4 CR)*	ATH 103 Intro to Cultural Anthropology (4 CR)	SOC 228 Intro to Environmental Sociology (4 CR)
		MTH 243 Statistics (4 CR)*	MTH 244 Statistics II (4 CR)*
	<i>CREDIT TOTAL 12</i>	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>

Total 90 credits Part Time Students:

YEAR 1	YEAR 2	YEAR 3	YEAR 4
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Tillamook Bay Community College 2022-2023 www.tillamookbaycc.edu *Note: We recommend these courses in order to also complete the Oregon Transfer Module (OTM)

Associate of Science Transfer: Sociology Degree

TBCC guarantees, at a minimum, the following courses each quarter for the completion of the Associate of Science Transfer-Sociology. A student can transfer in or take other courses that meet the requirements though this is discouraged.

	FALL TERM	WINTER TERM	SPRING TERM
YEAR 1	CG 100 College Success & Survival (3 CR)	ENG 254 Survey of American Lit II (4 CR)* OR ENG 105 Introduction to Drama (4 CR)*	ART 212 Modern Art History (4 CR)* OR ART 211 History of Film (4 CR)*
	WR 121 English Composition I (4 CR)*	WR 122 English Composition II (4 CR)* OR WR 227 Tech & Professional Writing (4 CR)*	SOC 206 Social Problems (4 CR)*
	LEAD 110 Leadership & Ethics in the Helping Professions (4 CR)	SOC 204 Sociology in Everyday Life (4 CR)	HST 202 US History 1840 -1914 (4 CR)* OR HST 203 US History 1914 to Present (4 CR)*
	PSY 201 Intro to Psychology (4 CR)*	PSY 202 Intro to Psychology, Part II (4 CR)	COMM 111 Public Speaking (4 CR)*
	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>	<i>CREDIT TOTAL 16</i>
YEAR 2	FALL TERM	WINTER TERM	SPRING TERM
	BI 101 Biology I (4 CR)* OR G 201 Intro to Physical Geology (4 CR)	BI 102 Biology II (4 CR)* OR G 202 Physical Geology (4 CR)	BI 103 Biology III (4 CR)* OR GS 108 Phys. Science (Oceanography) (4 CR) NOTE: GS 109 is also acceptable
	CS 160 Intro. To Computer Science (4 CR)	CHOOSE 1 ART 270 Printmaking (3 CR) ART 140 Digital Photography (3 CR)	PSY 239 Abnormal Psychology (4 CR)
	ENG 250 Folklore & Mythology (4 CR)*	ATH 103 Intro to Cultural Anthropology (4 CR)	SOC 228 Intro to Environmental Sociology (4 CR)
		MTH 243 Statistics (4 CR)*	MTH 244 Statistics II (4 CR)*
	<i>CREDIT TOTAL 12</i>	<i>CREDIT TOTAL 15</i>	<i>CREDIT TOTAL 16</i>

Total 90 credits Part Time Students:

YEAR 1	YEAR 2	YEAR 3	YEAR 4
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Tillamook Bay Community College 2022-2023 www.tillamookbaycc.edu *Note: We recommend these courses in order to also complete the Oregon Transfer Module (OTM)

Information Only Items

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ----- Chair Gervasi

AOAT Student: Andrew Clegg

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION President Tomlin

The All-Oregon Academic Team was announced recently and the TBCC student scholar for 2021-22 is Andrew Clegg. There was a luncheon at the end of the OCCA Conference in Sunriver to honor the AOAT students from each college. Andrew was unable to attend the luncheon due to the icy weather that week. We will present Andrew with his certificate and medallion at the Board meeting.

Strategic Plan Update

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION Director McCarley

The College's Strategic Planning Committee is developing a new strategic plan to set a direction for the College over the next seven years. This collaborative group of staff and faculty has identified five strategic priorities, which are based on the key themes from our Insight Report, which integrates the voices of over 280 community stakeholders. These strategic priorities (and facilitators) are:

- Exceptional Student Experience (Selena Castro)
- Educational Excellence and Workforce Development (Teresa Rivenes)
- Employee Experience and Organizational Health (Carl Chambers)
- Leading and Engaging the Community (Heidi Luquette)
- Equity and Inclusion (Erin McCarley)

Each Priority Workgroup is meeting extensively over four weeks to further define the priority and to develop objectives and initiatives. Recommendations will be made to Leadership, further refined and will come to the Board for a first reading in June 2022.

The committee has also drafted a Mission Statement for the plan, which has been reviewed and approved by the Leadership Team:

TBCC serves equitably our diverse community through educational excellence, community collaboration, and opportunities for lifelong learning.



VISION	MISSION	VALUES	POSITION
Our why- a future in which...	What we do in service to our Vision	How we do what we do	Who and where we serve
PRIORITIES	OBJECTIVES		INITIATIVES
Our key focus areas for this plan, given our strategic clarity elements	How we'll track if we're having the intended impact for each priority		The strategic actions we'll take on, in order to achieve those desired impacts

Staff Recognition: Sayde Walker

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION VP Luquette

Sayde Walker joined the marketing team in July of 2020. She brings skill, passion, and an innovative and positive attitude to work every day. Sayde is our master storyteller. She works to bring our community the stories of our students, faculty, staff, alumni, and the college's accomplishments. She does this through expert writing skills, photo selection, and a genuine desire to collaborate with others. Last year the college celebrated its 40th anniversary and Sayde was key in the strategy to build community awareness around the college. Two highlights include the creation of a billboard in Hebo, which won a gold Medallion Award at the NCMPR conference last fall, and a 40th Anniversary Annual Report that included a look back at 40 years of meeting our community's need for higher education. Sayde, interviewed the people, wrote the articles, and designed the report. It is a true legacy piece for the college. In the past six months, Sayde has not only been a valued leader at TBCC serving actively on the equity and inclusion committee and participating in the development of information pieces for the TBCC bond campaign, but she is also volunteering to lead in our community. Most notably, Sayde is the Chair of the Tillamook County Library Board, serves on the library's Yes committee for their upcoming levy, and has recently joined the YMCA board. Her passion for Tillamook County is evident in all she does.

Here are a few comments from a colleague.

"I am extremely grateful I get to work with Sayde. My creative energy is enlightened when I'm with Sayde because she's encouraging, open minded, and curious. I most recently got to work with Sayde on two videos for students in the Nature and Outdoors program and she turned an idea into a beautiful reality."

"Sayde's proactiveness has had many positive outcomes; students have had opportunities to reflect on their accomplishments and share them to a broader audience and the community has learned about the successes from the Nature and Outdoors program. By asking the students to share their accomplishments and experiences in the Nature and Outdoor, students get to step up into leadership roles when they share in a video or on the radio."

Sayde also recently supported the ASTBCC to hold a voter registration drive.

I appreciate this opportunity to publicly recognize Sayde Walker as an outstanding TBCC employee and community leader.

ASTBCC Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATION ASTBCC President

The ASTBCC President will update the Board on recent activities of ASTBCC.

Financial Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATIONAVP Williams

The report for the month of March 2022 is available for your review.

Tillamook Bay Community College
 Unaudited Summary Financial Information
 General Fund
 Fiscal Year-to-Date Ended March 2022
 75.00% of fiscal year elapsed

	FY 2020-2021			FY 2021-2022		
	Annual Budget	03/31/21 Actual	Percentage of Budget	Annual Budget	03/31/22 Actual	Percentage of Budget
Resources						
Beginning Fund Balance	\$ 1,600,000	\$ 1,840,987.35	115.06%	\$ 1,600,000	\$ 1,824,498.87	114.03%
State	\$ 2,419,566	\$ 1,877,012.37	77.58%	\$ 2,784,406	\$ 2,190,288.29	78.66%
Property Taxes	\$ 1,402,498	\$ 1,330,165.14	94.84%	\$ 1,410,834	\$ 1,389,685.15	98.50%
Local Contracts	\$ 74,000	\$ 47,100.00	0.00%	\$ 40,640	\$ 47,285.04	116.35%
Tuition	\$ 942,100	\$ 697,727.95	74.06%	\$ 942,100	\$ 584,956.54	62.09%
Fees	\$ 231,377	\$ 184,137.00	79.58%	\$ 225,077	\$ 131,070.00	58.23%
Sale of Goods	\$ 4,500	\$ 4,981.96	110.71%	\$ 5,000	\$ 2,771.25	55.43%
Interest	\$ 115,000	\$ 35,739.79	31.08%	\$ 50,000	\$ 21,942.99	43.89%
Rental	\$ 18,000	\$ 8,000.00	44.44%	\$ 18,000	\$ 9,280.00	51.56%
Miscellaneous	\$ 30,000	\$ 34,373.14	114.58%	\$ 30,000	\$ 28,906.71	96.36%
Transfers	\$ 412,816	\$ 112,281.56	27.20%	\$ 580,683	\$ 95,067.41	16.37%
Total resources	\$ 7,249,857	\$ 6,172,506.26	85.14%	\$ 7,686,740	\$ 6,325,752.25	82.29%
Expenditures						
Instruction	\$ 2,092,856	\$ 1,471,914.98	70.33%	\$ 2,255,758	\$ 1,404,075.03	62.24%
Instructional Support	\$ 679,872	\$ 463,139.45	68.12%	\$ 724,461	\$ 535,436.27	73.91%
Student Services	\$ 608,847	\$ 393,442.47	64.62%	\$ 629,173	\$ 395,530.00	62.87%
College Support	\$ 1,824,031	\$ 1,252,039.19	68.64%	\$ 2,073,977	\$ 1,428,786.37	68.89%
Plant Operation	\$ 383,607	\$ 238,364.21	62.14%	\$ 378,180	\$ 241,892.13	63.96%
Transfers	\$ 293,000	\$ 130,754.28	44.63%	\$ 298,000	\$ 126,998.18	42.62%
Contingency	\$ 167,644	\$ -	0.00%	\$ 127,191	\$ -	0.00%
Total expenditures	\$ 6,049,857	\$ 3,949,654.58	65.29%	\$ 6,486,740	\$ 4,132,717.98	63.71%
Ending fund balance	\$ 1,200,000	\$ 2,222,851.68	185.24%	\$ 1,200,000	\$ 2,193,034.27	182.75%

Agenda Item 5.E. Attachment #2
Tillamook Bay Community College
Unaudited Summary Financial Information (Modified Accrual Basis)
Fiscal Year-to-Date Ended Mar 2022

	Fund No.	Beginning Fund Balance	2021-2022 Revenue	2021-2022 Expenditures	Ending Fund Balance	2021-2022 Spendable Budget	2020-2021 Prior Year Expenditures 3/31/2021
Nursing Program Agreement	2010	\$ -	\$ -	\$ -	\$ -	\$ 49,000	\$ -
Tillamook Works	2030	\$ 11,523.42	\$ 29,620.78	\$ 29,635.73	\$ 11,508.47	\$ 77,113	\$ 54,763.38
Tillamook Works Intern Contract	2031	\$ -	\$ 1,918.74	\$ 2,339.92	\$ (421.18)	\$ -	\$ -
WOU RISE	2040	\$ -	\$ -	\$ 1,159.79	\$ (1,159.79)	\$ -	\$ -
Title III Grant	2200	\$ -	\$ 8,998.91	\$ 19,425.25	\$ (10,426.34)	\$ -	\$ -
Pathways Grant	2250	\$ -	\$ 11,772.66	\$ 18,006.07	\$ (6,233.41)	\$ 29,707	\$ 26,845.17
Industrial Maintenance Tech	2260	\$ 19,314.25	\$ 21,998.40	\$ 8,528.08	\$ 32,784.57	\$ 32,679	\$ 52,163.12
SBDC Federal Grant	2300	\$ -	\$ 19,977.45	\$ 28,257.27	\$ (8,279.82)	\$ 33,000	\$ 24,905.84
SBDC State Grant	2310	\$ -	\$ 37,500.00	\$ 49,328.07	\$ (11,828.07)	\$ 72,000	\$ 47,423.34
SBDC Program Income	2320	\$ 135,436.91	\$ 10,769.00	\$ 66,662.47	\$ 79,543.44	\$ 115,438	\$ -
SBDC NOW Grant	2321	\$ -	\$ 8,400.00	\$ -	\$ 8,400.00	\$ -	\$ -
SBDC Rural Outreach Grant	2330	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 19,465.23
SBDC CARES Act	2331	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,656.47
EDC Contract	2350	\$ -	\$ 90,213.50	\$ 116,622.19	\$ (26,408.69)	\$ 161,356	\$ 113,413.04
Visit Tillamook Coast Contract	2370	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TEC Vocational Education Grant	2400	\$ -	\$ 5,500.00	\$ 11,828.57	\$ (6,328.57)	\$ 66,000	\$ 28,468.76
Food Pantry	2480	\$ 1,153.43	\$ -	\$ 289.04	\$ 864.39	\$ 1,000	\$ 883.66
ASPIRE Program	2540	\$ 3,444.32	\$ -	\$ -	\$ 3,444.32	\$ 3,000	\$ -
Benefits Navigator Grant	2551	\$ -	\$ 23,436.88	\$ 40,014.25	\$ (16,577.37)	\$ -	\$ -
Student Success Grant	2560	\$ -	\$ 28,934.19	\$ 47,513.52	\$ (18,579.33)	\$ 70,000	\$ 52,824.59
STEP Grant	2580	\$ 29,601.32	\$ 48,381.08	\$ 53,348.28	\$ 24,634.12	\$ 43,700	\$ 33,381.65
STEP 100% Grant	2581	\$ 3,073.76	\$ 15,000.00	\$ 10,766.23	\$ 7,307.53	\$ -	\$ 5,265.16
Pathways to Opportunity	2590	\$ -	\$ -	\$ 95.00	\$ (95.00)	\$ 18,750	\$ 25,420.85
ONWIB Student Success Coach	2595	\$ -	\$ -	\$ -	\$ -	\$ 36,281	\$ 14,074.39
Guided Pathways Implementation	2610	\$ 20,810.45	\$ -	\$ 470.48	\$ 20,339.97	\$ 18,000	\$ -
CARES Act Institutional - Section 1	2701	\$ -	\$ 315,023.86	\$ 417,119.21	\$ (102,095.35)	\$ -	\$ 73,442.39
CARES Act Institutional - Section 2	2702	\$ -	\$ 15,950.00	\$ 15,950.00	\$ -	\$ -	\$ 8,131.38
CARES Act Institutional - Section 3	2703	\$ -	\$ 1,372.55	\$ 1,372.55	\$ -	\$ -	\$ 80,948.96
GEER Institutional Grant	2704	\$ -	\$ 10,606.35	\$ 10,606.35	\$ -	\$ -	\$ 38,148.12
Strong Start Grant	2771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,833.52
Partners for Rural Innovation Operations	2890	\$ 11,218.58	\$ 18,126.49	\$ 27,528.42	\$ 1,816.65	\$ 39,800	\$ 24,420.03
Capital Depreciation & Maintenance Fund	2900	\$ 938,888.81	\$ 3,417.93	\$ -	\$ 942,306.74	\$ 35,000	\$ -
Timber Tax Reserve Fund	2910	\$ 3,849,400.84	\$ 191,317.16	\$ -	\$ 4,040,718.00	\$ 728,568	\$ -
PRI Capital Maintenance Fund	2920	\$ 81,359.57	\$ 20,296.18	\$ -	\$ 101,655.75	\$ 20,000	\$ -
Strategic Investment Fund	2950	\$ 1,243,831.09	\$ 4,548.23	\$ -	\$ 1,248,379.32	\$ 300,000	\$ 61,636.06
Total Special Fund		\$ 6,349,056.75	\$ 943,080.34	\$ 976,866.74	\$ 6,315,270.35	\$ 1,960,392	\$ 823,515.11

Schedule of Special Fund borrowing from General Fund

	Ending Fund Balance	Less Accounts Receivable	Add Liabilities	Ending Cash Balance 3/31/2022
Total of Grants that borrow from the General Fund	\$ (165,124.47)	\$ 17,337.70	\$ -	\$ (182,462.17)
Total of Grants & Reserves that are not borrowing from the General Fund	\$ 6,480,394.82	\$ (729.00)	\$ -	\$ 6,481,123.82
Total Special Fund	\$ 6,315,270.35	\$ 16,608.70	\$ -	\$ 6,298,661.65

	Fund No.	Beginning Fund Balance	2021-2022 Revenue	2021-2022 Expenditures	Ending Fund Balance	2021-2022 Spendable Budget	2020-2021 Prior Year Expenditures
Community Education	3100	\$ 10,586.83	\$ 3,448.00	\$ 4,674.62	\$ 9,360.21	\$ 13,769	\$ 6,939.32
Driver Education Program	3110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,790.45
TBCC Store	3200	\$ 12,338.70	\$ 1,880.56	\$ 65.40	\$ 14,153.86	\$ 5,550	\$ 278.67
Customized Training Projects	3300	\$ 16,503.04	\$ -	\$ 1,095.98	\$ 15,407.06	\$ 18,295	\$ 1,580.35
Truck Driving Program	3310	\$ 39,144.77	\$ 104,309.17	\$ 138,730.79	\$ 4,723.15	\$ 153,251	\$ 59,030.48
Truck Driving Simulator	3320	\$ (12,252.88)	\$ 1,259.18	\$ 1,978.29	\$ (12,971.99)	\$ 23,935	\$ 57,564.18
TBCC Vending	3400	\$ 6,751.39	\$ 2,691.02	\$ 1,512.31	\$ 7,930.10	\$ 7,300	\$ 1,090.57
Total Enterprise Fund		\$ 73,071.85	\$ 113,587.93	\$ 148,057.39	\$ 38,602.39	\$ 222,100	\$ 132,274.02
PERS Pension Bond Fund	4100	\$ 29,121.04	\$ 123,477.93	\$ 26,358.88	\$ 126,240.09	\$ 171,118	\$ 28,895.15
General Obligation Bond Fund	4200	\$ 30,505.23	\$ 666,086.87	\$ 39,201.96	\$ 657,390.14	\$ 763,325	\$ 44,752.63
Total Debt Service Fund		\$ 59,626.27	\$ 789,564.80	\$ 65,560.84	\$ 783,630.23	\$ 934,443	\$ 73,647.78
Local Match Fund	5250	\$ 175,920.62	\$ 640.42	\$ -	\$ 176,561.04	\$ 53,291	\$ 56,000.00
Grant Construction Fund	5550	\$ (175,008.57)	\$ 30,000.00	\$ -	\$ (145,008.57)	\$ -	\$ -
Center for Industrial Technology Fund	5551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523,492.00
Total Capital Projects Fund		\$ 912.05	\$ 30,640.42	\$ -	\$ 31,552.47	\$ 53,291	\$ 579,492.00
Associated Students of TBCC	7100	\$ 6,670.97	\$ 3,374.40	\$ 1,641.66	\$ 8,403.71	\$ 9,481	\$ 2,184.11
Phi Theta Kappa Honorary Society Fund	7200	\$ 1,009.82	\$ 595.00	\$ 799.04	\$ 805.78	\$ 3,725	\$ 2,176.21
Total Agency Fund		\$ 7,680.79	\$ 3,969.40	\$ 2,440.70	\$ 9,209.49	\$ 13,206	\$ 4,360.32
PELL Grant	8010	\$ -	\$ 332,727.00	\$ 332,727.00	\$ -	\$ 751,150	\$ 435,033.00
Supplemental Education Opportunity Grant	8020	\$ -	\$ 8,768.55	\$ 8,768.55	\$ -	\$ 17,625	\$ 10,500.00
CARES Act for Students	8090	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 72,272.00
GEER funds for Students	8091	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,001.00
CARES Act Inst for Students	8092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,036.00
CRRSA Act for Students	8093	\$ -	\$ 413,321.00	\$ 413,321.00	\$ -	\$ -	\$ 14,000.00
HEERF Institutional Grants for Students	8094	\$ -	\$ 69,381.00	\$ 69,381.00	\$ -	\$ -	\$ -
Direct Loans	8100	\$ -	\$ 29,086.00	\$ 29,086.00	\$ -	\$ 350,000	\$ 58,033.00
Federal Work Study	8190	\$ -	\$ 2,294.25	\$ 3,164.56	\$ (870.31)	\$ 16,944	\$ 4,617.21
Oregon Opportunity Grant	8210	\$ -	\$ 172,500.00	\$ 124,547.00	\$ 47,953.00	\$ 250,000	\$ 150,568.00
Chafee Grant	8220	\$ -	\$ 3,334.00	\$ 3,334.00	\$ -	\$ 15,000	\$ -
Oregon Promise Grant	8230	\$ -	\$ 58,700.00	\$ 44,356.00	\$ 14,344.00	\$ 90,000	\$ 51,245.00
State CARES Support	8231	\$ -	\$ 1,667.00	\$ 1,667.00	\$ -	\$ -	\$ -
Tuition Waivers	8310	\$ 10,000.00	\$ -	\$ 1,681.50	\$ 8,318.50	\$ 10,000	\$ 114,026.00
Board Scholarships	8320	\$ 39,599.62	\$ -	\$ 84,618.46	\$ (45,018.84)	\$ 170,000	\$ 108,780.00
Institutional Work Study	8330	\$ 42,359.85	\$ -	\$ 102.40	\$ 42,257.45	\$ 10,072	\$ 274.31
Foundation Scholarships	8340	\$ -	\$ 67,474.47	\$ 67,504.47	\$ (30.00)	\$ 85,000	\$ 58,137.21
Non-Institutional Scholarships	8400	\$ 420.00	\$ 24,792.00	\$ 17,899.72	\$ 7,312.28	\$ 53,328	\$ 35,225.55
Total Financial Aid Fund		\$ 92,379.47	\$ 1,184,045.27	\$ 1,202,158.66	\$ 74,266.08	\$ 1,969,119	\$ 1,145,748.28

Agenda Item 5.E. - Attachment #3
 Tillamook Bay Community College
 Summary Financial Information - Cash Status
 Preliminary for Fiscal Year-to-Date Ended March 2022
 75.00% of Budget Period Expended

	General Fund			Special Fund			Enterprise Fund			Debt Service Funds		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance		\$ 1,389,462			\$ 6,118,659			\$ 72,494			\$ 50,650	
Beginning Fund Balance	\$ 1,600,000	\$ 1,824,499	114.03%	\$ 6,244,908	\$ 6,349,057	101.67%	\$ 55,036	\$ 73,072	132.77%	\$ 60,000	\$ 59,626	0.00%
Resources												
State Aid	\$ 2,784,406	\$ 2,190,288	78.66%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ 40,640	\$ 47,285	0.00%	\$ 664,207	\$ 704,029	106.00%	\$ 13,093	\$ -	0.00%	\$ -	\$ -	0.00%
Tuition and Fees	\$ 1,167,177	\$ 716,027	61.35%	\$ 40,150	\$ 10,619	26.45%	\$ 169,856	\$ 99,335	58.48%	\$ -	\$ -	0.00%
Local Taxes	\$ 1,410,834	\$ 1,389,685	98.50%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 728,100	\$ 664,848	91.31%
Timber	\$ -	\$ -	0.00%	\$ 768,274	\$ 191,317	24.90%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ 5,000	\$ 2,771	55.42%	\$ -	\$ -	0.00%	\$ 6,000	\$ 1,649	27.48%	\$ -	\$ -	0.00%
Interest	\$ 50,000	\$ 21,943	43.89%	\$ 20,450	\$ 8,262	40.40%	\$ -	\$ -	0.00%	\$ 3,225	\$ 1,245	38.60%
Rental	\$ 18,000	\$ 9,280	51.56%	\$ 8,000	\$ 5,455	68.19%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 30,000	\$ 28,907	96.36%	\$ 84,700	\$ 23,399	27.63%	\$ 28,009	\$ 9,334	33.33%	\$ -	\$ -	0.00%
Transfers	\$ 580,683	\$ 95,067	16.37%	\$ 53,291	\$ -	0.00%	\$ -	\$ 3,270	0.00%	\$ 160,000	\$ 123,472	77.17%
Total Revenues	\$ 6,086,740	\$ 4,501,253	73.95%	\$ 1,639,072	\$ 943,081	57.54%	\$ 216,958	\$ 113,588	52.35%	\$ 891,325	\$ 789,565	88.58%
Expenditures												
Salaries and Wages	\$ 4,831,360	\$ 3,226,165	66.78%	\$ 515,634	\$ 440,877	85.50%	\$ 124,892	\$ 61,685	49.39%	\$ -	\$ -	0.00%
Operating Expenditures	\$ 1,210,189	\$ 779,555	64.42%	\$ 325,194	\$ 243,191	74.78%	\$ 84,419	\$ 35,681	42.27%	\$ 1,600	\$ 1,600	100.00%
Capital Outlay	\$ 20,000	\$ -	0.00%	\$ 15,000	\$ 198,003	1320.02%	\$ -	\$ 48,500	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 932,843	\$ 63,961	6.86%
Transfers	\$ 298,000	\$ 126,998	42.62%	\$ 573,564	\$ 94,796	16.53%	\$ 4,589	\$ 2,191	47.74%	\$ -	\$ -	0.00%
Other budgetary accounts (Note 1)	\$ 127,191	\$ -	0.00%	\$ 6,367,857	\$ -	0.00%	\$ 8,200	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 6,486,740	\$ 4,132,718	63.71%	\$ 7,797,249	\$ 976,867	12.53%	\$ 222,100	\$ 148,057	66.66%	\$ 934,443	\$ 65,561	7.02%
Ending Fund Balance	\$ 1,200,000	\$ 2,193,034		\$ 86,731	\$ 6,315,271		\$ 49,894	\$ 38,603		\$ 16,882	\$ 783,630	
Adjustments to bring Ending Fund Balance to Ending Cash Balance												
Assets												
Receivables		\$ 183,890			\$ 16,609			\$ -			\$ 25,859	
Inventories		\$ 512			\$ -			\$ -			\$ -	
NET EFFECT ON CASH		\$ (184,402)			\$ (16,609)			\$ -			\$ (25,859)	
Liabilities												
Accounts Payable		\$ 57,773			\$ -			\$ -			\$ -	
Unearned Revenue (Note 2)		\$ 51,449			\$ -			\$ -			\$ 25,859	
Payroll		\$ 251,419			\$ -			\$ -			\$ -	
NET EFFECT ON CASH		\$ 360,641			\$ -			\$ -			\$ 25,859	
NET ADJUSTMENTS		\$ 176,239			\$ (16,609)			\$ -			\$ -	
ENDING CASH BALANCE		\$ 2,369,273			\$ 6,298,662			\$ 38,603			\$ 783,630	

Agenda Item 5.E. - Attachment #3
 Tillamook Bay Community College
 Summary Financial Information - Cash Status
 Preliminary for Fiscal Year-to-Date Ended March 2022
 75.00% of Budget Period Expended

	Capital Projects Funds			Agency Fund			Financial Aid Fund		
	Budget	Actual	%	Budget	Actual	%	Budget	Actual	%
Beginning Cash Balance		\$ 912			\$ 7,681			\$ 94,001	
Beginning Fund Balance	\$ 1,291	\$ 912	70.64%	\$ 2,700	\$ 7,681	284.48%	\$ 125,828	\$ 92,379	73.42%
Resources									
State Aid	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Grants and Contracts	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 1,633,750	\$ 1,091,770	66.83%
Tuition and Fees	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Local Taxes	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Timber	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Sale of Goods	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Interest	\$ 2,000	\$ 640	32.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Miscellaneous	\$ 50,000	\$ 30,000	0.00%	\$ 3,025	\$ 595	19.67%	\$ 135,000	\$ 92,266	68.35%
Transfers	\$ -	\$ -	0.00%	\$ 8,000	\$ 3,374	42.18%	\$ 130,000	\$ 8	0.01%
Total Revenues	\$ 52,000	\$ 30,640	58.92%	\$ 11,025	\$ 3,969	36.00%	\$ 1,898,750	\$ 1,184,044	62.36%
Expenditures									
Salaries and Wages	\$ -	\$ -	0.00%	\$ 6,266	\$ -	0.00%	\$ 26,341	\$ 3,158	11.99%
Operating Expenditures	\$ -	\$ -	0.00%	\$ 6,940	\$ 2,441	35.17%	\$ 1,940,248	\$ 1,197,794	61.73%
Capital Outlay	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Transfers	\$ 53,291	\$ -	0.00%	\$ -	\$ -	0.00%	\$ 2,530	\$ 1,206	0.00%
Other budgetary accounts (Note 1)	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total expenditures	\$ 53,291	\$ -	0.00%	\$ 13,206	\$ 2,441	18.48%	\$ 1,969,119	\$ 1,202,158	61.05%
Ending Fund Balance	\$ -	\$ 31,552		\$ 519	\$ 9,209		\$ 55,459	\$ 74,265	
Adjustments to bring Ending Fund Balance to Ending Cash Balance									
Assets									
Receivables		\$ -			\$ -			\$ -	
Inventories		\$ -			\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -			\$ -	
Liabilities									
Accounts Payable		\$ -			\$ -			\$ -	
Unearned Revenue (Note 2)		\$ -			\$ -			\$ -	
Payroll		\$ -			\$ -			\$ -	
NET EFFECT ON CASH		\$ -			\$ -			\$ -	
NET ADJUSTMENTS		\$ -			\$ -			\$ -	
ENDING CASH BALANCE		\$ 31,552			\$ 9,209			\$ 74,265	

\$ 9,605,194

Cell: A33

Comment: Note 1. Contingency in the General Fund and Enterprise Fund and Reserves in Special Fund.

Cell: A47

Comment: Note 2. Assessed but unreceived property taxes and deferred tuition and fees when applicable.

President's Report

RECOMMENDATION

INFORMATION ONLY

BACKGROUND INFORMATIONPresident Tomlin

Upcoming Dates:

- The next Board meeting is Monday, June 6 at 5:00 pm on Zoom. There will be no board meetings in July or August this year.
- OCCA Board meeting is scheduled for Friday, May 6.

Updates:

- Bond Campaign update
- OPC/OCCA Conference highlights

Board Member Discussion Items

RECOMMENDATION
INFORMATION ONLY

BACKGROUND INFORMATION.....Chair Gervasi

Adjournment

RECOMMENDATION

ACTION ITEM

BACKGROUND INFORMATION..... (Action) Chair Gervasi

MOTION TO ADJOURN THE MEETING.